

Boulder Creek Fire Protection District
Minutes of Board of Directors Meeting
December 11th, 2018

1.0 Convene Meeting/Roll Call

The regular meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Chairman Rogers at the Boulder Creek Fire District Office on Tuesday, December 11th, 2018 at 9:00 a.m. Present were Chairman Rogers, Director Currier, Director Locatelli, Director Presswood, Director Robustelli, Chief McClish, Secretary Vickers and Tracy New.

2.0 Oral Communication: None

3.0 Approval of Minutes of Board Meeting November 20th 2018.

Motion made by Dir. Presswood and seconded by Dir. Robustelli to approve minutes of November 13th 2018. Vote was unanimous.

4.0 Approval/Payment of Bill

Motion made by Dir. Robustelli and seconded by Dir. Currier to approve the current payment of the bill list total amount of \$53,005.12. This included \$24,806.79 in payroll, and \$28,248.33 in bills already paid. Vote was unanimous.

5.0 Correspondence:

.01 Chief Intent to Renew Contract Letter

6.0 Unfinished Business

.01 Long Term Financial Planning

Dir. Presswood prepared and presented a financial out look sheet for the next 5 years, which was discussed by the board. Chief presented Tracy's long term financial spreadsheet, which was discussed by the board. The Chief also presented a Measure N ledger, which is available for the public to review. Tracy joined the meeting at 9:30 and reviewed her measure N projection sheet with the board. Tracy suggested writing a policy to go with the schedule. Feedback was given to add in sections for grant money and surplus money.

7.0 New Business

.01 Approval of revised Mobile Air Support JPA

Motion made by Dir. Robustelli and seconded by Dir. Currier to approve the revised Mobile Air Support JPA. Vote was unanimous.

.02 Review of Jamison Creek Fire Station Lease

Reviewed the Jamison Creek Fire station lease. Discussion about were or not to have the lease renewal again for another 30 years or close the lease. Chief to move forward with asking if CalFire anticipates any changes to the lease.

8.0 Chief's Report

Administration

- .01 Submitted final payment for Fire Station and Fuel Shed Roof project.
- .02 Completed Measure N Ledger
- .03 Received Pink Slip for 2018 Command vehicle.
- .04 Materials ordered to establish File of Life Program.
- .05 Helmet cam/social media policy – No update

Operations

- .01 Type 3 Chassis has been received. Drawings are in process of being reviewed.

Maintenance

- .01 Minor repairs completed on multiple apparatus.
- .02 Emergency 911 phone replaced and in service.
- .03 Station Electrical Review – No Update

Other

- .01 Attended the following meetings – SCCFAIG, EMSIA & County Chiefs.
- .02 Completed defensible space inspections at 430 Juanita Rd., 14440 Debbie Ln. and 556 Eden. Final inspection at Double Bogey Dr.
- .03 Started annual Toys for Tots and Second Harvest food drives. Met with Loma Prieta Porche Club and received toy donations.
- .04 Fire engine sent to SLVHS to promote Internship Program. Also completed student interviews.
- .05 Provided station visits local Cub Scout group.
- .06 Facilities Planning Committee – No Update

10.0 Closed Session

- .01 Fire Chief Performance Review
The Fire Chief received a satisfactory performance review.

11.0 Adjournment

The meeting was adjourned at 11am.



Rick Rogers, Chairman



Pearl Vickers, Secretary