

Boulder Creek Fire Protection District
Minutes of Board of Directors Meeting
November 20th, 2018

1.0 Convene Meeting/Roll Call

The regular meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Chairman Rogers at the Boulder Creek Fire District Office on Tuesday, November 20th, 2018 at 8:00 a.m. Present were Chairman Rogers, Director Currier, Director Locatelli, Director Presswood, Director Robustelli, Chief McClish, and Tracy New.

2.0 Additions and Deletions to Agenda

- .01 Director Rogers added 8.05 Strike Team Response for discussion only.
- .02 Recommendation made by Chief McClish to move agenda item 7.02 to top of agenda due to time constraints of Tracy New.

7.02 Long Term Financial Planning

Tracy New presented a draft Capital Asset Investment and Management Policy for the board to review. She also presented a draft Excel budgetary work sheet that also includes long term spending projections. Both of these will be discussed at the next board meeting.

3.0 Oral Communications: None

4.0 Approval of Minutes of Board Meeting October 22nd & 31st 2018.

Motion made by Dir. Robustelli and seconded by Dir. Locatelli to approve minutes of October 10th 2018 with corrected change. Vote was unanimous. Motion made by Dir. Locatelli and seconded by Dir. Presswood to approve minutes of October 231st 2018. Vote was unanimous.

5.0 Approval/Payment of Bill

Motion made by Dir. Robustelli and seconded by Dir. Currier to approve the current payment of the bill list total amount of \$278,085.48. This included \$20,072.01 in payroll, and \$258,013.47 in bills already paid. Dir. Presswood abstained. Vote was otherwise unanimous.

6.0 Correspondence:

None

7.0 Unfinished Business

.01 Motion made by Dir. Locatelli and seconded by Dir. Presswood to approve Policy P-031, Mentorship Program. Vote was unanimous.

8.0 New Business

.01 Motion made by Dir. Robustelli and seconded by Dir. Currier to approve Resolution 18-12, resolution to surplus 2003 Ford Expedition. Vote was unanimous.

.02 Motion made by Dir. Locatelli and seconded by Dir. Robustelli to surplus

center console from 2018 Chevrolet truck. Vote was unanimous.
.03 Motion made by Dir. Robustelli and seconded by Dir. Currier to approve Resolution 18-13, resolution approving transfer of funds. Vote was unanimous.

.04 Motion made by Dir. Robustelli and seconded by Dir. Presswood to approve annual paynight payroll in the amount of \$54,690. Vote was unanimous.

05. Strike Team Response

The directors questioned when firefighters are paid for strike team deployment. It was explained as outlined in Policy A-006.

9.0 Chief's Report

Administration

.01 Completed submittal of Assistance for Firefighters Grant Application. BEN, FEL, ZAT, APT and Central Fire are participating in regional grant for portable radios. Boulder Creek will be host agency for the grant. Total amount of grant is \$983,227.

.02 Started planning for 2019 Internship program.

.03 Completed payroll for paynight.

.04 Submitted documentation for reimbursement for VFA Grant for a total of \$9,528.23.

.05 Completed Evacuation Zone Information Sheets.

.06 Helmet cam/social media policy – No update

Operations

.01 New command vehicle placed in service.

Maintenance

.01 Minor repairs completed on multiple apparatus.

.02 Completed annual pump testing. Multiple apparatus failed vacuum test and are scheduled for repairs.

.03 Worked with Cloud 1 and resolved issue with email constantly dropping. Also in process of repairing emergency 911 phone.

.04 Station Electrical Review – No Update

Other

.01 Attended the following meetings – Netcom Task Team, Netcom Deployment Committee, First Net Presentation, Netcom Users, & County Chiefs.

.02 Attended Brookdale Inn and Spa soft opening, service for Sylvia and Jack Kunz's son and Halloween, BCBA sponsored town meeting for traffic safety and PG&E and hosted November elections.

.03 Completed final inspections of 225 Double Bogey Dr and Hopkins Gulch and defensible space inspection at 1853 River Rd.

.04 Provided station visits to Adina's day Care and Seeds of Knowledge pre school.

.05 Storage Container - 2 storage containers placed to rear of Sheriffs sub station parking lot. The small container is scheduled to be removed.

.06 Facilities Planning Committee – No Update

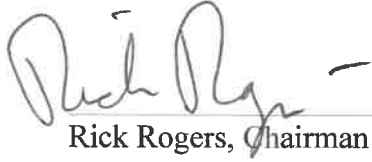
10.0 Closed Session

.01 Fire Chief Performance Review

Closed session at 9:30 and reconvened at 9:55.

11.0 Adjournment

The meeting was adjourned at 9:55am



Rick Rogers, Chairman



Kevin McClish, Acting Secretary