

Boulder Creek Fire Protection District  
Minutes of Board of Directors Meeting  
April 10, 2018

1.0 Convene Meeting/Roll Call

The regular meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Chairman Rogers at the Boulder Creek Fire District Office on Tuesday, April 10<sup>th</sup> 2018 at 9:00 a.m. Present were Chairman Rogers, Director Presswood, Director Locatelli, Director Robustelli, Chief McClish, and Secretary Vickers. Also, in attendance community member Dave Scruggs.

2.0 Additions and Deletions to Agenda: None

3.0 Oral Communications: None

4.0 Approval of Minutes of Board Meeting March 13<sup>th</sup>, 2018. Motion made by Dir. Presswood and seconded by Dir. Locatelli to approve minutes of March 13<sup>h</sup> 2018. Vote was unanimous.

5.0 Approval/Payment of Bill

Motion made by Dir. Locatelli and seconded by Dir. Robustelli to approve the current payment of the bill list with the corrected (calculation error) total amount of \$33,905.07. This included \$20,042.03 in payroll, and \$13,863.04 in bills already paid. The vote was unanimous.

6.0 Correspondence:

.01 West-Mark Confirmation of Type 3 engine purchase order  
Chief shared the letter confirming the purchase of the Type 3, along with the purchase order.

7.0 Unfinished Business:

None

8.0 New Business

.01 2016-2017 Audit presentation - Don Cole

Don Cole presented the board the 2016-2017 audit. Resolution to be presented at next board meeting to approve the audit.

.02 Resolution 18-03, Resolution Authorizing Intergovernmental Agreement for Motor Vehicle Repairs with Central Fire Protection District

Central Fire Protection District updated their pricing. Would like to renew just as a back up. Motion made by Dir. Locatelli and seconded by Dir. Presswood to approve Resolution 18-03. Vote was unanimous.

9.0 Chief's Report

a. Administration

.01 Grant writer made presentation to County Chiefs for radio grant and we are moving forward with gathering information for the grant. Started preparing 2018 VFA grant.

- .02 Planned 2018 LE 100 inspections for Cal Fire
- .03 Continued working on preplans and 11"x17" map books.
- .04 Helmet cam/social media policy – No update

b. Operations

- .01 Completed engineers test orientation and set date for test on May 3rd.
- .02 Sent Type 1 engine to Watsonville to assist Basic Firefighter Academy.
- .03 Scheduled preconstruction meeting with West-Mark.
- .04 Hunter Cole hired as a firefighter with Monterey Bay Regional Fire. Daniel Conner and Josh Clark hired as Cal Fire seasonal firefighters. Josh's last day as the maintenance worker will be May 3<sup>rd</sup>. Colin Fraser will be the new Maintenance Worker.

c. Maintenance

- .01 Installed new windows for tool room.
- .02 Station Electrical Review – No Update

d. Other

- .01 Attended the following meetings – SCCFAIG, EMSIA County Chiefs regular meeting and special meeting.
- .02 Completed underground and final inspection at Camp Campbell, sprinkler, fire alarm system and punch list for final inspection at Brookdale Lodge. Delivered Easter Bunny to Redwood elementary. Assisted teaching interns extrication drill. Provided station tour for birthday party.
- .03 Completed annual Santa Cruz County Environmental Health inspection.
- .04 Storage Container – No Update
- .05 Facilities Planning Committee – No Update

Recessed at 9:45am and reconvened at 9:55am to Don Cole's Audit presentation

10.0 Adjournment

The meeting was adjourned at 11:03am



Rick Rogers, Chairman



Pearl Vickers, Secretary