

Boulder Creek Fire Protection District
Minutes of Board of Directors Meeting
November 14, 2017

1.0 Convene Meeting/Roll Call

The regular meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Chairman Rogers at the Boulder Creek Fire District Office on Tuesday, November 14th 2017 at 9:00 a.m. Present were Chairman Rogers, Director Currier, Director Presswood, Director Robustelli, Chief McClish and Secretary Vickers. Director Locatelli was absent. Dir. Robustelli moved to approve Locatelli absent as excused, Presswood second, vote was unanimous.

2.0 Additions and Deletions to Agenda: None

3.0 Oral Communications: None

4.0 Approval of Minutes for October 10th. Motion made by Dir. Presswood and seconded by Dir. Currier to approve minutes for October 10th 2017. Vote was unanimous.

5.0 Approval/Payment of Bill

Motion made by Dir. Presswood and seconded by Dir. Robustelli to approve the bill list in the amount of \$43,502.98 (figure **not** including pay night payroll). This included \$20,738.62 in payroll, and \$22,764.36 in bills already paid. Dir. Currier abstained. The vote was otherwise unanimous.

6.0 Correspondence: None

7.0 Unfinished Business:

.01 Discussion of 2131 sale

Chief lowered price to \$17,500, still no bites. Will discuss again at December meeting.

.02 Approval of Policy P-030, Live in Policy

Motion made by Dir. Robustelli and seconded by Dir. Currier to accept Policy P-030 as presented. Vote was unanimous.

.03 Approval of Revised Policy P-017, Rules of Conduct

Motion made by Dir. Robustelli and seconded by Dir. Currier to accept Policy P-017 as presented. Vote was unanimous.

8.0 New Business

.01 IPAD Demonstration-Moved to after chief's report, showed the new IPADS and apps for use in the engine to assist the firefighters better.

.02 Discussion of Santa Cruz County ambulance RFP

Santa Cruz City Fire and AMR are out to bid for the ambulance RFP. They had questions for Boulder Creek Fire that Chief wanted to bring to the board. First question was would Boulder Creek be able to host a 12 hour car at the fire station for free or minimal fee. Board discussed that it did not seem feasible, as there is not enough room. Jamison station would be too far away. Another question was

would Boulder Creek want to transport BSL patients. Board and chief agreed only if the system was at level 0 and only a partial transport.

.03 Approval of Annual Payroll

Motion made by Dir. Robustelli and seconded by Dir. Presswood to approve the pay night payroll in the amount of \$76,119. Vote was unanimous.

9.0 Chief's Report

a. Administration

- .01 Submitted for reimbursement from Cal Fire for the Bear Incident.
- .02 Awaiting instructions to be reimbursed for deployment of 2166 to Napa fires.
- .03 Contacted Don Cole to obtain actual unfunded liability figures.
- .04 Contacted County Auditor regarding when budget will be uploaded to system. The budget, except reserves, has been uploaded.
- .05 Pearl Vickers and Dave Scruggs completed 2017 payroll.
- .06 Contacted project manager Renee King regarding flagpole.
- .07 Implemented new system for DMV Pull Program.
- .08 Met with representative with Cloud 1 to establish contract for computer support services.
- .09 Helmet cam/social media policy – No update

b. Operations

- .01 Met with property owner of Blake Hammond Manor bridge and received permission to use the bridge for patient transfers and parking emergency vehicles. Coordinated with SLVWD to jointly clean approaches to both sides of bridge and the bridge itself. Coordinated with Cal Trans to provide delineators for the bridge due to it not having any railing. Developed plan with Fire and EMS for use of bridge and other alternative routes.
- .02 Sent 2166 to Napa with 2 Firefighters to assist with evacuating patients from Yountville medical facilities. Patients were taken to Walnut Creek, Sacramento and other facilities.
- .03 Conducted testing of devices to connect IPADs to the internet in the field.
- .04 Personnel and apparatus worked for multiple days on the Bear Fire.
- .05 TB Testing and flu shots started. Fit testing also in process of being completed.
- .06 Placed airbag adapter, CO monitors and new portable LED lights in service.

c. Maintenance

- .01 Completed annual inspections of apparatus.
- .02 Scheduled annual pump testing for November.
- .03 Completed installation of LED lights in the station and office.
- .04 Station septic tank pumped courtesy of Cal Fire.
- .05 Serviced all fire extinguishers
- .06 Repaired water leak under kitchen sink.
- .07 Septic upgrade started.
- .08 Painted 1 exterior wall at 13210 Central Ave.
- .09 Station Electrical Review – No Update

d. Other

- .01 Attended the following meetings – District Council, Netcom Users, County Chiefs and Fire Prevention Officers. Also met with Santa Cruz County Emergency Services Manager regarding CERT.
- .02 Completed defensible space inspections at 806 Quigg Way and Camp Krem.
- .03 Lowered price of 2131 to \$17,500
- .04 Hosted meeting for Hopkins Gulch Road Association. Provided 1 preschool tour
- .05 Storage Container – No Update
- .06 Facilities Planning Committee – No Update

10.0 Adjournment

Meeting was adjourned at 10:00 a.m.



Rick Rogers, Chairman



Pearl Vickers, Secretary