

Boulder Creek Fire Protection District
Minutes of Board of Directors Meeting
March 13, 2018

1.0 Convene Meeting/Roll Call

The regular meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Chairman Rogers at the Boulder Creek Fire District Office on Tuesday, March 13th 2018 at 9:00 a.m. Present were Chairman Rogers, Director Presswood, Director Locatelli, Chief McClish, and Secretary Vickers. Dir. Currier arrived at 9:05am. Director Robustelli was absent. Motion made by Dir. Locatelli and seconded by Dir. Presswood to approve Robustelli absent as excused. Vote was unanimous.

2.0 Additions and Deletions to Agenda: None

3.0 Oral Communications: None

4.0 Approval of Minutes of Board Meeting February 15th, 2018 and Minutes of the Special Board Meeting March 1, 2018. Motion made by Dir. Presswood and seconded by Dir. Locatelli to approve minutes for February 15th 2018 and March 1st, 2018 with the few spelling fixes. Vote was unanimous.

5.0 Approval/Payment of Bill

Motion made by Dir. Locatelli and seconded by Dir. Currier to approve the current payment of the bill list in the amount of \$42,368.70. This included \$20,409.73 in payroll, and \$21,958.97 in bills already paid. The vote was unanimous.

6.0 Correspondence: None

7.0 Unfinished Business:

.01 Type 3 Engine Purchase Order

Chief presented to the board the purchase order for the type 3 engine. Purchase orders are what West-Mark use as contracts, and it has all the pertinent information on our purchase order.

.02 Policy P-038, Boulder Creek Community Emergency Response Team
Chief talked to other fire agencies in Santa Cruz County to see their involvement in CERT. Watsonville Fire has no involvement; Felton Fire only trains CERT volunteers; Central Fire has no policy and activates Cert through OES; Scotts Valley Fire has no policy or plan in place right now; Zayante has no involvement with CERT; and Santa Cruz City Fire owns a CERT program which includes Workers Compassion and it not done through OES. More research to follow.

.03 Resolution 18-02, Purchase of Command Vehicle

Motion made by Dir. Currier and Seconded by Dir. Presswood to approve Resolution 18-02 Purchase of Command Vehicle. Vote was unanimous.

8.0 Chief's Report

a. Administration

- .01 Received 40' flagpole.
- .02 Continued work on documentation to register 2131.
- .03 Received draft 2016-2017 audit for review.
- .04 Completed and submitted purchase order for Type 3 engine.
- .05 Presented proposal to county chief's to apply for AFG grant to replace mobile and possibly handheld radios. Scheduled presentation by a grant writer for March meeting. Started preparing 2018 VFA grant.
- .06 Helmet cam/social media policy – No update

b. Operations

- .01 Received 5 applications for the engineers test. Planning orientation for test.

c. Maintenance

- .01 Started repair if 2152 compressor.
- .02 Facilitated installation of office carpet. Ordered windows for tool room.
- .03 Station Electrical Review – No Update


d. Other

- .01 Attended the following meetings – Fire prevention Officers, County Chiefs, Netcom Task team and Netcom Users.
- .02 Attended Bear Fire Presentation. Completed sprinkler inspection at Camp Campbell, business inspection of Seeds of Knowledge preschool and prebuild inspection at 0 Drywell Rd. Hosted Red Cross blood drive set up by Chief Vega and CERT training.
- .03 Storage Container – No Update
- .04 Facilities Planning Committee – No Update

9.0 Adjournment

The meeting was adjourned at 9:30am


Rick Rogers, Chairman


Pearl Vickers, Secretary