

Boulder Creek Fire Protection District
Minutes of Board of Directors Meeting
January 09, 2018

1.0 Convene Meeting/Roll Call

The regular meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Chairman Rogers at the Boulder Creek Fire District Office on Tuesday, January 09th 2017 at 9:00 a.m. Present were Chairman Rogers, Director Currier, Director Presswood, Director Robustelli, Director Locatelli and Chief McClish. Also in attendance community member Dave Scruggs.

2.0 Additions and Deletions to Agenda: None

3.0 Oral Communications: None

4.0 Approval of Minutes for December 12th, 2017. Motion made by Dir. Presswood and seconded by Dir. Robustelli to approve minutes for December 12th 2017. Vote was unanimous.

5.0 Approval/Payment of Bill

Motion made by Dir. Robustelli and seconded by Dir. Locatelli to approve the current payment of the bill list in the amount of \$39,584.98. This included \$20,636.69 in payroll, and \$18,948.29 in bills already paid. The vote was unanimous. Staff to bring back payroll information to February meeting.

6.0 Correspondence: None

7.0 Unfinished Business:

.01 Type 3 Engine Bids

Still waiting on the hard numbers. Getting corrected specs from vendors and then will move ahead. Should have something to look over at the February meeting. Will meet with Jake Hess about Type 3 engines.

.02 Policy O-038, Boulder Creek Community Emergency Response Team, for review and adoption. Chief presented the question do we want to manage CERT? Discussed pros and cons of managing CERT. Would like staff to continue to do more research and present again.

.03 Flag Pole

New pole and base will be \$1738.00, \$520 to ship, looking at around \$2,000-\$3,000. Rick can offer labor to install pole. Motion made by Dir. Robustelli and seconded by Dir. Currier to move forward with the purchase of the new flagpole up to \$3000.00 and save current pole. The vote was unanimous.

8.0 New Business

.01 Fees for Service

Discussed the amount of calls and personal used on frequent user calls. Discussed adult services and getting the county more involved.

.02 Staff Report on Chief's Pay

Discussed an oversight in Chief's pay resulting in an overpayment for the last 13 pay periods. Will consult with the districts accountant the best way to pay back the district. The district will be reimbursed by end of the fiscal year. Will bring back repayment plan to February meeting.

9.0 Chief's Report

a. Administration

.01 Completed research of 40' flagpole.

.02 Reformatted draft CERT Policy.

.03 Received check from FEMA for Disaster 4301 January 2017 Storm in the amount of \$7,256.

.04 Completed field work for 2016-2017 audit with Don Cole.

.05 Cloud 1 is in the process of setting up computer maintenance program.

.06 Helmet cam/social media policy – No update

b. Operations

.01 2111 was found to have a blown head gasket. A cylinder liner was also found to be out of tolerance and will need to be replaced.

.02 2110 was placed out of service due to a failed transmission module. The engine was towed to station 2. A new module, which was ordered about a year ago, has been found and is being programmed.

.03 2211 was borrowed from Ben Lomond Fire due to the fact we had no reserve Type 1 engines in service.

.04 Researching mobile WI-Fi devices for IPADS. Attended conference call with Cradlepoint. Will retest this device after configuration changes have been made.

c. Maintenance

.01 Parts ordered to repair pump on 2136.

.02 Station Electrical Review – No Update

d. Other

.01 Attended the following meetings – Netcom Task Team.

.02 Attended Mobile CAD training at Netcom. Also attended BCFD family night.

.03 Placed 3 PPV fans, previously declared surplus, for sale on Craigslist. Bid opening was January 5th. No bids were received. The fans will be donated to the Santa Cruz County Basic Firefighter Academy and the Santa Cruz County Firefighter 1 Academy.

.04 Sold 2131 for \$15,000 to Bald Mountain Mining Company. Title has been changed over and the engine has been removed from our insurance policy.

.05 Provided a ride on a fire engine to Brian Stow who was doing presentations at Boulder Creek Elementary. He was brought to the fire station for lunch with firefighters,

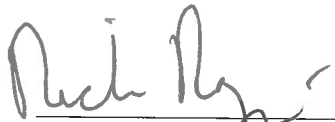
.06 Completed annual Toys for Tots and Second Harvest Food Bank drives.

.07 Storage Container – No Update

.08 Facilities Planning Committee – No Update

10.0 Adjournment

The meeting was adjourned at 10:55am


Rick Rogers, Chairman


Pearl Vickers, Secretary