

Boulder Creek Fire Protection District
Minutes of Board of Directors Meeting
September 12, 2017

1.0 Convene Meeting/Roll Call

The regular meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Chairman Rogers at the Boulder Creek Fire District Office on Tuesday, September 12Th 2017 at 9:00 a.m. Present were Chairman Rogers, Director Currier, Director Locatelli, Director Presswood, Director Robustelli, and Chief McClish.

2.0 Additions and Deletions to Agenda:

.01 Add to New Business item 8.02, Resolution 17-14 Resolution Declaring Surplus Equipment and Property. Motion by Locatelli and second by Currier. Vote was unanimous.

.02 Added to Old Business, item 7.05, discussion of surplus engine 2131. Motion by Locatelli and second by Robustelli. Vote was unanimous.

3.0 Oral Communications: None

4.0 Approval of Minutes for 08/08/17. Motion made by Dir. Currier and seconded by Dir. Presswood to approve minutes of a 08/08/17 with one amendment to 7.03 second was by Locatelli. Vote was unanimous.

5.0 Approval/Payment of Bill

Motion made by Dir. Robustelli and seconded by Dir. Locatelli to approve the bill list in the amount of \$78,805.76. This included \$22,937.52 in payroll, and \$55,868.24 in bills already paid. Vote was unanimous.

6.0 Correspondence: None

7.0 Unfinished Business:

.01 SLV Water District Pump Station

Payment has been made to Affordable Septic and work should start in October. Staff directed to send SLV Water invoice for \$7,500.

.02 Open Public Hearing to Adopt the Fiscal Year 2017-2018 Budget
Chairman Rogers declared the Public Hearing open at 9:12. There being no public in attendance, he closed the Public Hearing at 9:13.

.03 Approval of Resolution 17-11; Adoption of Budget for Fiscal Year 2017-2018
Motion by Robustelli and second by Presswood to approve Resolution 17-11, Adoption of Budget for Fiscal Year 2017-2018. Vote was unanimous.

.04 Discussion of Dorm Room

The board was presented with a number of policies regarding coed dorms. The board discussed the policies and directed staff to develop a policy for the district.

.05 Discussion of surplus engine 2131. The board discussed surplus engine 2131 and directed staff to lower the price to \$17,500.

8.0 New Business

- .01 Surplus (2) gas powered Positive Pressure Fans
Motion by Currier and second by Presswood to declare (2) positive pressure fans as surplus. Vote was unanimous.
- .02 Resolution 17-14 Resolution Declaring Surplus Equipment and Property.
Motion by Robustelli and second by Currier to approve Resolution 17-14.
Vote was unanimous.

9.0 Chief's Report

a. Administration

- .01 Received award of VFA Grant and approval to purchase.
- .02 Completed public records request for 2016 employee compensation.
- .03 Completed submission of documents for Adam Rohrbough subpoena.
- .04 Researched policies for dorm rooms.
- .05 Applied for free labor law service (attached) and DMV Pull Program management through SCCFAIG
- .06 Revised monthly maintenance check sheets.
- .07 Helmet cam/social media policy – No update

b. Operations

- .01 Firefighter Dylan Carls placed in inactive status and Willow Band has completed her physical and is now on probation.
- .02 Four firefighters completed Driver Operator 1B class taught by Chief Vega.
- .03 2110 covered Santa Cruz City Station 2 for 14 hours 8/11/17 to help facilitate all of the City's firefighters to attend a funeral.
- .04 Met with contractor who will be completing Bear Creek Rd. repairs and will be planning for any hard closures. Contacted Cal Trans and will be meeting with a representative in the near future to plan for Highway 9 hard closures anticipated in September.
- .05 PPV fans and maglights purchased and placed in service. Received new SCBA's and IPAD's. In service training will be completed 9/12/17 and then placed in service shortly thereafter.

c. Maintenance

- .01 Repairs completed on 2111 (primer valve, air leaks in air dryer, pump drain leak) & 2131 annual service. Repairs started on 2120 compressor seals.
- .02 Completed 6-month service of defibrillator.
- .03 Completed lead testing on 13210 Central Ave. and abatement is scheduled for 9/8/17.
- .04 Sheetrock in apparatus bay installed and painted.
- .05 Station Electrical Review – No Update

d. Other

- .01 Attended the following meetings – Netcom Task Team, Netcom Users, SCCFAIG & FPO Standards.
- .02 Met with homeowners on Stapp Rd. to inspect damage from winter storms and assess access, completed rough sprinkler inspection 475 Memory Ln., prebuild site inspections in Bear Creek Estates and Bean Ave., under ground inspection 381 Hopkins Gulch, defensible space inspection 17700 Highway 9, pre

installation meeting for tanks and hydrant at 10 Two Bar trail and met with property owner on Moonrise to discuss red tag abatement.

.03 Received notice of suspension of Cal Fire Fee (attached)

.04 Replaced refrigerator/freezer with used refrigerator freezer.

.05 Participated in Dinner Dance event, attended retirement lunch for Chief Grebil and attended Sheriff's sub station grand opening. Worked at annual dinner dance.

.06 Storage Container – No Update

.07 Facilities Planning Committee – No Update

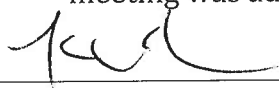
10.0 Closed Session

.01 Fire Chief Performance Evaluation

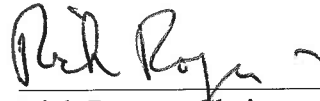
The board went into closed session at 10:05

11.0 Adjournment

Reconvene to open session at 10:10. There being no reportable action meeting was adjourned at 10:15



Kevin McClish, Secretary



Rick Rogers, Chairman