

Boulder Creek Fire Protection District
Minutes of Board of Directors Meeting
August 8, 2017

1.0 Convene Meeting/Roll Call

The regular meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Chairman Rogers at the Boulder Creek Fire District Office on Tuesday, August 8th-2017 at 9:00 a.m. Present were Chairman Rogers, Director Currier, Director Locatelli, Director Presswood, Chief McClish, and Secretary Vickers. Director Robustelli was absent. Dir. Locatelli moved to approve Robustelli absent as excused, Presswood second, vote was unanimous.

2.0 Additions and Deletions to Agenda:

Add Resolution 17-13 under new business. Presswood made a motion to approved the addition, Currier second. Vote was unanimous.

3.0 Oral Communications: None

4.0 Approval of Minutes for 07/11/17 and Special Board Meeting 7/18/17. Motion made by Dir. Presswood and seconded by Dir. Currier to approve minutes of a July 11th and July 18th with corrections to both.

5.0 Approval/Payment of Bill

Motion made by Dir. Currier and seconded by Dir. Presswood to approve the bill list in the amount of \$85,268.44, with the addition of Dir. Currier's check in the bill list. This included \$40,099.38 in payroll, and \$45,169.06 in bills already paid. Vote was unanimous.

6.0 Correspondence:

McClish presented Congresswoman Anna Eshoo letter as informational only.

7.0 Unfinished Business:

.01 SLV Water District Pump Station

Will need to give a check up front for the work of the pump station of \$8600.00. The Chief was directed to ask if we could give two checks instead of three.

.02 2017-2018 Budget Review and Possible Adoption of Resolutions 17-11 and 17-12.

The draft budget was discussed and the Chief was directed to remove Measure N funds from Expenses and to change the figures for the septic upgrade. If time permits, the Board would like to hold a special meeting to adopt the final budget. Motion made by Dir. Presswood to move to approve resolution 17-12, Determining Designated Reserve Funds for Fiscal year 2017-2018. Seconded by Dir. Currier, vote was unanimous. Resolution 17-11 postponed until next Board meeting.

.03 Revised Approval of 5,102 parcels to be taxed for Measure N

There were 54 duplicates, changing the number of parcels to 5,102. Motion made by Dir. Presswood to approved the revised parcels, seconded by Dir. Locatelli. Vote was unanimous.

8.0 New Business

.01 Discussion of Dorm Room

The Chief informed the Board that a female firefighter would like to move into the station. The dorm room is not currently configured for co-ed living. The Board directed the Chief to research other agencies policies and bedroom conditions and to bring back recommendations. The remaining bed will be held until policy is in place and any necessary changes are made to the living area.

.02 17-13 Resolution for Grant

Dir. Locatelli moved to approve resolution 17-13 for Department of Forestry and Fire protection Agreement #17013 for the amount of \$19,950. Seconded by Dir. Currier, vote was unanimous.

9.0 Chief's Report

a. Administration

.01 Submitted annual Board of Equalization diesel tax fees and annual insurance documentation forms.

.02 Measure N - All documentation submitted to Santa Cruz County.

.03 Received approval from FEMA of both reimbursement submissions.

.04 Helmet cam/social media policy – No update

b. Operations

.01 Three new firefighters (Robert Scruggs, Kyle Todd and Erin Tully) have completed all requirements and are now on probation. One Firefighter candidate to complete physicals.

.02 Contingency plans made for Bear Creek Rd. hard closure.

c. Maintenance

.01 Repairs completed again on 2166 (no start), 2111 (ball valves) and 2152 (siren).

.02 C21 ramp, hand rails and ramp to back door completed.

.03 Station Electrical Review – No Update

d. Other

.01 Attended the following meetings – Planning meeting for National Night Out, planning meeting for Bear Creek Road closure, Image Trend, & District Council.

.02 Completed follow up defensible space inspections of 210 Everest Dr., & rough sprinkler inspection of 425 Memory Lane.

.03 Participated in National Night Out event.

.04 Storage Container – No Update

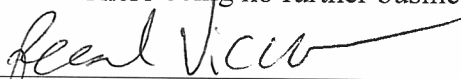
.05 Facilities Planning Committee – No Update

10.0 Closed Session

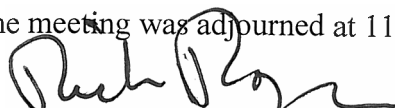
.01 Fire Chief Performance Evaluation
Postponed to next board meeting.

11.0 Adjournment

There being no further business, the meeting was adjourned at 11:30 AM



Pearl Vickers, Secretary



Rick Rogers, Chairman