

Boulder Creek Fire Protection District
Minutes of Board of Directors Meeting
June 13, 2017

1.0 Convene Meeting/Roll Call

The regular meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Chairman Rogers at the Boulder Creek Fire District Office on Tuesday, May 9th, 2017 at 9:05 a.m. Present were Chairman Rogers, Director Currier, Director Presswood, Director Robustelli, Chief McClish, and Secretary Vickers. Director Locatelli arrived at 9:08.

2.0 Additions and Deletions to Agenda: Motion to add Measure N to unfinished business. Motion made by Dir. Robustelli, seconded by Dir. Presswood. Vote was unanimous.

3.0 Oral Communications: None

4.0 Approval of Minutes of Regular Board Meeting May 9th, 2017. Motion made by Dir. Presswood and seconded by Dir. Robustelli to approve minutes of May 9th with correction to Jim Hart name and include in minutes that Dir. Locatelli and Currier recused themselves from the Century 21 discussion under unfinished business. Vote was otherwise unanimous.

5.0 Approval/Payment of Bill

Motion made by Dir. Locatelli and seconded by Dir. Robustelli to approve the bill list in the amount of \$73,292.43. This included \$24,380.81 in payroll, and \$48,911.62 in bills already paid. Vote was unanimous.

6.0 Correspondence: None

7.0 Unfinished Business:

01 Century 21 Building

Chief meet with the sheriff and went through the space and came up with a list of requested repairs, maintenance and upgrades. The requested items were: install ramp to back door, Tighten hand rails, repaint handicap parking space and paint designated parking space with "Sheriff's Visitor's only", and purchase and install ADA sign for parking space. Board agreed all items on the request list should be implemented by Chief.

.02 SLV Water District Pump Station

Chief presented draft letter written to SLV water, board agreed to move forward with sending letter.

.03 Monterey Bay Unified Air Pollution Control District Lease Agreement

Chief presented revised lease from the Monterey Bay Unified Air Pollution Control District with requested the 2% a year increase and rent at \$660. Motion was made by Dir. Currier, seconded by Dir. Robustelli to accept lease agreement. Vote was unanimous. A resolution will be presented at the July board meeting.

.04 Measure N

Board looked over the list of parcels from the county. Any parcel valued under \$2000.00 is not taxable. Dir. Rogers wants to make sure the board has a clear

definition of who is exempt. Chief and Dir. Rogers will be going through the list and will bring back a finalized version to the July meeting. Total parcels should be around 5155 that will be taxable.

8.0 New Business

.01 Resolution Number 17-09 Resolution of the Boulder Creek Fire Protection District certifying the County of Santa Cruz to collect taxes for Measure N “Boulder Creek Fire Protection District Parcel Tax” on behalf of the Boulder Creek Fire Protection District

Motion made by Dir. Currier, seconded by Dir. Presswood to approve Resolution 17-09. Vote was unanimous.

.02 Surplus Equipment - Positive Pressure Fan, (2) flagpoles, wild land hose packs and box of used gloves

Motion made by Dir. Locatelli, seconded by Dir. Presswood to approve the surplus and allow Chief to process items as need be. Vote was unanimous.

9.0 Chief's Report

a. Administration

.01 Still working on 2017-2018 budget. Hope to have draft in July.

.02 Attended meeting with FEMA representative to review final documents for submission.

.03 Drafted letter to SLVWD for sharing costs of septic system.

.04 Received notice of award for SCBA grant. Assessing amount of our share.

.05 Reviewed and awarded 5 scholarships to Interns.

.06 All documents completed, and reviewed by Santa Cruz County Auditors Office, for Measure N submission. Awaiting answer from attorney regarding postcards required to be mailed.

.07 Board members need to complete ethics training.

.08 Request made to Santa Cruz County Auditors Office to clear remaining stale dated checks.

.09 Was informed by Cathy Philipovitch that the parcels awarded by bid to Frank Keesaw were deeded to the Wood family with parcels previously disposed of. See attached.

.10 Notified Russell Gross that we will not be using his services.

.11 Helmet cam/social media policy – No update

b. Operations

.01 5 Firefighter candidates successfully completed agility test and first round of interviews. Completed Module 7 for Gabe O'Brien, Daniel Conner and Ben Slaughter. Gabe O'Brien and Ben Slaughter have completed probation.

.02 Chief Vega completed teaching Driver Operator 1A class.

.03 Currently reviewing agility test and will be validating and making changes due to new location at Redwood Elementary and changes in operations.

c. Maintenance

.01 2152 cracked body frame repaired and new rear leaf springs installed in 2136.

.02 Pumped septic at 13210 Central Ave. No issues found with system.

.03 Serviced extrication tools.

.04 Station Electrical Review – No Update

d. Other

- .01 Attended the following meetings – Netcom Task Team, BCFD Officers, Fire Prevention Officers, EMSIA & County Chiefs. Met with Sheriff Jim Harte to show C21 property. Met with Netcom to review and update CAD configuration for new CAD system. Attended wrap up meeting for Basic Firefighter Academy. Also met with energy consultant to get estimate to replace all lighting with LED lights with PG&E rebate. Attended 4 county Chiefs meeting to discuss current issues. Attended Netcom Mobile CAD Workshop.
- .02 Completed installation of Neon sign. LED light installation completed in apparatus bay, light for new flagpole and bathroom fan also installed.
- .03 Seismic/ADA: Sidewalk completed, women's bathroom sink repaired, final electrical inspection completed, and applying for an exception with County of Santa Cruz for handicapped parking space. Once exception is completed the permit will be finale. Flagpole to be installed soon.
- .04 Attended Basic Firefighter Academy graduation. Graduating in this years class were firefighters Ryan McCormack, Ben Slaughter and Daniel Conner. Also attended Intern graduation.
- .05 Assisted instructing Interns with rope class. Attended practice and actual agility test.
- .06 Completed initial inspection of YMCA and Camp Harmon. Completed defensible space inspection of 535 Memory Lane.
- .07 Storage Container – No Update
- .08 Facilities Planning Committee – No Update

Closed Session Motion to Change Agenda Order

Motion made by Dir. Robustelli, seconded by Dir. Presswood to move .01 of closed session to .03. Dir. Currier and Dir. Locatelli will recused themselves form discussion of property 13210 Central Ave, Boulder Creek, CA. Board will draft a letter to ethics board concerning how Dir. Currier and Dir. Locatelli can be involved.

10.0 Closed Session

Adjourned to closed session at 10:17

.02 Pending Litigation Matthews vs. Boulder Creek Fire Protection District

.03 Fire Chief Performance Evaluation

.01 Conference with Agency designated Property Negotiator: Chief Kevin McClish, Agreement between County of Santa Cruz, Property located at 13210 Central Ave., Boulder Creek, CA

11.0 Reconvene to Open Session at 10:54 AM.

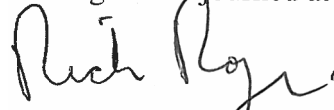
No reportable actions

12.0 Adjournment

There being no further business, the meeting was adjourned at 10:55 AM



Pearl Vickers, Secretary



Rick Rogers, Chairman