

BOULDER CREEK FIRE PROTECTION DISTRICT  
MINUTES OF  
BOARD OF DIRECTORS  
MEETING  
December 13, 2016

1.0 Call to Order

The regular meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Chairman Rogers at the Boulder Creek Fire District Office on Tuesday, December 13, 2016 at 9:00 a.m. Present were Chairman Rogers, Director Currier, Director Locatelli, Director Presswood, Director Robustelli, Chief McClish, and Secretary Johnson.

2.0 Consideration of Late Additions or Corrections to the Agenda

Chief McClish removed item 7.02, Measure N Ordinance, because information had not yet been received.

3.0 Oral Communications: None

4.0 Approval of Minutes of Regular Board Meeting of November 22, 2016

Motion made by Dir. Robustelli and seconded by Dir. Presswood to approve Minutes of November 22, 2016 as presented.. The vote was unanimous..

5.0 Approval/Payment of Bills

Motion made by Dir. Robustelli and seconded by Dir. Locatelli to approve the Bill List in the amount of \$148,343.48. This included \$85,105.11 for payroll, \$18,414.95 in bills to be paid and \$44,823.42 in bills already paid. The vote was unanimous.

6.0 Correspondence

.01 A letter was received from the County Elections Department thanking the District for use of the building as a voting place.

.02 A letter was received from LAFCO concerning Sphere of influence and Potential Fire Service Study. The District's Sphere of Influence has been completed. This item will be placed on the Agenda for the Board's next meeting. Jim Anderson will be asked to attend the meeting.

7.0 Unfinished Business

.01 Possible Purchase of Woodside Engine

After much discussion, motion made by Dir. Robustelli and seconded by Dir. Locatelli to not pursue purchase of this engine and to look at the apparatus purchase schedule at the next meeting.

8.0 New Business

.01 Century 21 Lease

The lease expires the end of this month. There has been no correspondence from Century 21 as to their intentions to renew the lease. The Board would consider a month-to-month rental agreement, but would prefer a lease. Chief McClish will speak to Century 21 about their intentions.

- .02 Approval of Resolution 16-13, Resolution Setting a New Time for Board of Directors Meetings  
 Motion made by Dir. Currier and seconded by Dir. Presswood to return to having one meeting a month on the second Tuesday of each month. The vote was unanimous, with Dir. Locatelli out of the room.
- .03 Approval of Resolution 16-14, Resolution to Surplus Engine 2131  
 Motion made by Dir. Robustelli and seconded by Dir. Currier to surplus engine 2131 following the District's established policy for dealing with surplus property. The vote was unanimous
- .04 SLV Water District's Pump Station  
 The SLV Water pump station on District property was flooded. The Water District wants to move the electrical control panel outside, with them doing the necessary landscaping, etc. Due to an existing septic tank in the area of the project, it may be necessary to move the restrooms' plumbing to the main septic system. Chairman Rogers will speak to Mark Kinder about the possible project.
- .05 SCCFAIG Alternate  
 Motion made by Dir. Locatelli and seconded by Dir. Currier to appoint Dir. Robustelli as SCCFAIG alternate. The vote was unanimous.

## 9.0 Chief's Report

### a. Administration

- .01 Chief updated the website with new articles.
- .02 He completed the Fire Code adoption process.
- .03 There is no update on grant writers or on helmet cam/social media policy.

### b. Operations

- .01 The Chief purchased wildland PPE, pagers and portable radio batteries..
- .02 He started adding private water supplies to Active 911.
- .03 He is currently upgrading all hand lights to LED.

### c. Maintenance

- .01 The Neon sign project was started.
- .02 The water main leak to the office was repaired.
- .03 Front tires were replaced on 2111 due to wear, all tires on 2110 due to age, and all tires on 2102 due to wear.
- .04 Hose testing was started with an anticipated completion this month.
- .05 Chief sent 2152 to Hi Tech for pump valve and other repairs. He pump tested 2111, 2110, 2131 and 2120 . Only 2110 passed all tests. 2111 and 2120 failed vac test. The front end of 2103 was repaired.
- .06 He had the showers caulked, rerouted downspouts in front of Hall, and started heater installation in apparatus bay.
- .07 All fire extinguishers were serviced.
- .08 There is no update on the station electrical review.


### d. Other

- .01 Chief attended the following meetings: Fire Prevention Officers, Netcom Task Team, Basic Firefighter Academy and SCCFAIG.
- .02 Chief conducted a prebuild inspection on Whalebone Gulch.

- .03 He delivered Santa to town for tree lighting event, started Toys for Tots collection and Second Harvest Food Drive.
- .04 Chief completed smoke detector giveaway to BCE and the local community.
- .05 There are no updates on the storage container or the Facilities Planning Committee.

10. There being no further business, the meeting was adjourned at 10:16 a.m.

  
Patsy Rae Johnson, Secretary

  
Rick Rogers, Chairman