

Boulder Creek Fire Protection District
Minutes of Board of Directors Meeting
May 09, 2017

1.0 Convene Meeting/Roll Call

The regular meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Chairman Rogers at the Boulder Creek Fire District Office on Tuesday, May 9th, 2017 at 9:00 a.m. Present were Chairman Rogers, Director Currier, Director Presswood, Director Robustelli, Director Locatelli, Chief McClish. Guests Mark Kinder and Renee King were also present.

2.0 Additions and Deletions to Agenda: None

3.0 Oral Communications: None

4.0 Approval of Minutes of Regular Board Meeting April 12th, 2017. Motion made by Dir. Robustelli and seconded by Dir. Presswood to approve minutes of April 12th with one correction to 5.0 to strike "otherwise". Vote was unanimous.

5.0 Approval/Payment of Bill

Motion made by Dir. Robustelli and seconded by Dir. Locatelli to approve the bill list in the amount of \$92,278.93. This included \$26,263.35 in payroll, and \$66,015.58 in bills already paid. Vote was unanimous.

6.0 Correspondence: None

7.0 Unfinished Business:

01 Century 21 Building

The board discussed the proposed contract from Russell Gross for property management. The Chief also reported the septic tank was to be pumped today and that he will be meeting with Sheriff Jim Hart to look at the building. He also stated Supervisor McPherson is in full support of the Sheriffs substation. The Chief was directed to move forward with the Russell Gross contract with the caveat that if the Sheriffs Office decides to rent the building we would not be using his service. Dir. Locatelli recused himself from the discussion.

02 SLV Water District Pump Station

Mark Kinder, with Affordable Septic, explained the two bids and answered questions from the board. Director Robustelli suggested splitting the cost of removing the old tank and rerouting the septic from the hall bathrooms to the tank by the kitchen, using the proposed pump system, with SLV Water District. The Chief was directed to draft a letter to the Water District with that proposal.

.03 Seismic Station Upgrade

Renee King explained to the board that all possible options have been exhausted to install an ADA parking space. She recommended asking for an exemption from the Santa Cruz County Planning Department and starting the process to reinstall the sidewalk with Cal Trans. A motion was made by Robustelli and second by Locatelli directing Renee to ask for an exemption from the Santa Cruz County Planning Department and proceed with the process to reinstall the side walk with Cal Trans.

.04 Approval of Resolution 17-07, 2015/2016 District Audit

Motion made by Dir. Presswood and seconded by Dir. Locatelli to approve Resolution 17-07. The vote was unanimous.

.05 Measure N

The Chief presented the process to collect property taxes from Measure N

8.0 New Business

.01 Monterey Bay Unified Air Pollution Control District Lease Agreement

The proposed lease agreement from Monterey Bay Unified Air Pollution Control District was discussed and the Board Directed the Chief to negotiate a starting amount of \$660 and add 2% per year annual increases.

9.0 Chief's Report

a. Administration

.01 Sent out Intern Scholarship applications.

.02 Started 2017-2018 budget.

.03 Attended kickoff meeting with Cal OES and FEMA representatives.

Completed and submitted for reimbursement for January 3-12 emergency declaration (\$10,841.16) and February 1-23 emergency declaration (\$5,629.75).

.04 Submitted VFA grant application for the amount of \$39,000 for Schedule Atturnouts.

.05 Board members need to complete ethics training.

.06 Working to rectify stale dated checks which total \$2,430.

.07 Scheduled Fire Prevention Week with BCE.

.08 Submitted CA Board of Equalization use tax.

.09 Completed annual California Environmental Reporting System update.

.10 Helmet cam/social media policy – No update

b. Operations

.01 Sent letters to 7 firefighter candidates for upcoming agility test.

.02 Firefighter Carl Norden was move to Reserve status due to work commitments.

c. Maintenance

.01 Serviced kitchen hood system and repaired landscape drip system.

.02 Repairs made to 2136 foam system, 2192 running rough and instrument cluster replaced, 2166 parking brake and 2111 foam check valve. Sent 2152 to Hi Tech for repairs to cracked body frame.

- .03 Apparatus bay door adjusted to open and close correctly.
- .04 Station Electrical Review – No Update

d. Other

- .01 Attended the following meetings – Netcom Task Team, Netcom Users & District Council. Also met with Russell Gross regarding C21 property.
- .02 Received confirmation that tax bills received from Santa Cruz County Parks were sent incorrectly as the Fire District lies within the Boulder Creek Rec District.
- .03 Hosted 2 Fire officer classes. Attended annual Strike Team Leader refresher class. Attended deposition for Matthews’s case.
- .04 Completed prebuild inspection 13024 Pine St., defensible space inspection 195 Boulder Brook, 200 Prospect and 20215 Bear Creek Rd., met with homeowners in Meadow Dr. CSA to discuss secondary access Road.
- .05 Storage Container – No Update
- .06 Facilities Planning Committee – No Update

10.0 Closed Session

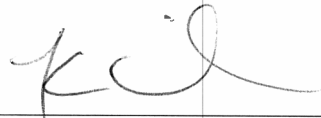
- .01 Fire Chief Performance Evaluation
- .02 Pending Litigation Matthews vs. Boulder Creek Fire Protection District Meeting adjourned to closed session at 10:30 AM.

11.0 Reconvene to Open Session at 10:50 AM.

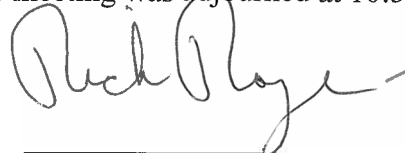
No reportable actions

12.0 Adjournment

There being no further business, the meeting was adjourned at 10:50 AM



Kevin McClish, Fire Chief



Rick Rogers, Chairman