

BOULDER CREEK FIRE PROTECTION DISTRICT
MINUTES OF
BOARD OF DIRECTORS
MEETING
January 10, 2017

1.0 Call to Order

The regular meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Chairman Rogers at the Boulder Creek Fire District Office on Tuesday, January 10, 2017 at 9:00 a.m. Present were Chairman Rogers, Director Currier, Director Locatelli, Director Presswood, Director Robustelli, Chief McClish, Secretary Johnson, and Jim Anderson, Special District Representative on LAFCO.

2.0 Consideration of Late Additions or Corrections to the Agenda

Motion made by Dir. Robustelli and seconded by Dir. Presswood to move item 7.01, LAFCO, Jim Anderson up on the Agenda.

7.01 Jim Anderson stated he has been the Special District Representative on LAFCO for ten years. The Sphere of Influence for all districts has been completed. This is done every five years. Some districts have requested a county-wide study, which would be very expensive. There will be some kind of a study, but what kind is not determined at this point. Mr. Anderson felt Boulder Creek Fire District should send a letter to the LAFCO Board stating its stand on the question of county-wide study and its position on consolidations. Felton and Ben Lomond sent letters and it was suggested this district get copies for guidance. The Chief will bring a draft letter to the next Board meeting.

3.0 Oral Communications: None

4.0 Approval of Minutes of Regular Board Meeting of December 13, 2016

Motion made by Dir. Locatelli and seconded by Dir. Presswood to approve Minutes of December 13, 2016 as presented.. The vote was unanimous..

5.0 Approval/Payment of Bills

Motion made by Dir. Robustelli and seconded by Dir. Currier to approve the Bill List In the amount of \$74,365.78. This included \$24,363.48 in payroll, \$15,108.95 in bills to be paid and \$34,893.35 in bills already paid. The vote was unanimous.

6.0 Correspondence

- .01 A letter of resignation was received from Administrative Secretary Pat Johnson.
- .02 A letter was received from LAFCO concerning 2017 election of LAFCO representative from Special Districts.

7.0 Unfinished Business

- .01 LAFCO information from Jim Anderson was discussed earlier.

.02 Century 21 Lease

Century 21 is not interested in a new lease, but would like to rent from month to month. They are doing research on possibilities

.03 SLV Water District Pump Station

Chairman Rogers spoke to Mark Kinder about the situation. Mr. Kinder is looking into it. The matter of the grease trap was discussed. More information will be coming.

8.0 New Business

.01 Approval of Resolution 17-01, Resolution Establishing Appropriation Limit for Fiscal Year 2016-2017.

Motion made by Dir. Robustelli and seconded by Dir. Presswood to approve Resolution 17-01. The vote was unanimous.

.02 Apparatus Replacement Schedule

Chief McClish distributed his latest figures. He had changed dates for some replacements. He is hoping for a grant to pay for SCBAs.

Board members felt a decision is needed to set the cut off figures for the reserve funds, as to the bottom line they can go before adjustments are made. This item will be put on next month's Board agenda.

.03 Surplus Hose 4"(3 lengths) 3" (one length)

Motion made by Dir. Locatelli and seconded by Dir. Currier to surplus the hose following the District's surplus policy. The vote was unanimous.

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9.0 Chief's Report

a. Administration

.01 The Chief completed medical questionnaires for all personnel and sent them to SCOMC.

.02 He completed requirements from DMV to obtain licenses plates for 2131.

.03 Staff is transitioning Administrative Secretary job duties.

.04 Chief started compiling database for hydrants to import into Firehouse.

.05 There are no updates on grant writers or helmet cam/social media policy.

b. Operations

.01 Trent Scott has been retired from the roster. He hopes to return later this year. Frank Monack will be leaving the middle of January.

.02 Chief assembled committee for Type 3 specs. The first meeting was held to set guidelines.

.03 He continued adding private water supplies to Active 911.

c. Maintenance

.01 The neon sign has been removed and is now under construction.

.02 Hose testing is in progress to be completed this month.

.03 The alternator on 2110 was repaired.

.04 The apparatus by heater installation is nearing completion.

.05 There is no update on the station electrical review.

d. Other

.01 Chief attended the following meetings: BCFD Officers and Social Department.

.02 He participated in the Intern interviews.

- .03 Chief assisted with property inspection at 19303 Big Basin Way.
- .04 He participated in Second Food Harvest Food Drive and Toys for Tots toy drive.
- .05 There are no updates on the storage container or the Facilities Planning Committee.

10. Adjournment to Closed Session

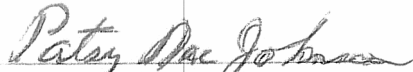
- .01 Fire Chief Contract

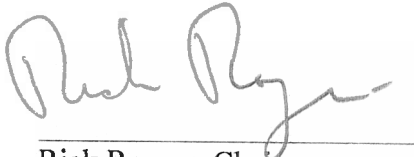
11. Reconvene to Open Session to Report any Actions Taken

- .01 No reportable **action** was taken.

12. Adjournment

There being no further business, the meeting was adjourned at 11:16 a.m.


Patsy Rae Johnson, Secretary


Rick Rogers, Chairman