

BOULDER CREEK FIRE PROTECTION DISTRICT
MINUTES OF
BOARD OF DIRECTORS
MEETING
October 11, 2016

1.0 Call to Order

The regular meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Vice-Chairman Presswood at the Boulder Creek Fire District Office on Tuesday, October 11, 2016 at 9:00 a.m. Present were Vice-Chairman Presswood, Director Currier, Director Locatelli, Director Robustelli, Chief McClish, Secretary Johnson and Special Projects Administrator Fitzgerald. Chairman Rogers was absent because he was out of the area.

2.0 Consideration of Late Additions or Corrections to the Agenda

Motion made by Dir. Locatelli and seconded by Dir. Currier to excuse Chairman Rogers for being absent. The vote was unanimous.

3.0 Oral Communications: None

4.0 Approval of Minutes of Regular Board Meeting of September 27, 2016

Motion made by Dir. Robustelli and seconded by Dir. Locatelli to approve Minutes of September 27, 2016 as presented.. The vote was unanimous, with Chairman Rogers absent.

5.0 Approval/Payment of Bills

Motion made by Dir. Robustelli and seconded by Dir. Locatelli to approve the Bill List in the amount of \$37,978.35. This included \$23,933.54 for payroll, \$2,634.14 in bills to be paid and \$11,410.67 in bills already paid. The vote was unanimous, with Chairman Rogers absent.

6.0 Correspondence

.01 Chief McClish received a letter from Suzanne Timbers withdrawing the offer of purchasing APN 081-331-02.

7.0 Unfinished Business

.01 Other Revenue for Capital Improvements

Tess Fitzgerald reported the event with meeting the Chief went well. The mailer is due to go out on Thursday to 6700 homes. Ads will be placed in the Mountain Bulletin and the Press/Banner. The campaign needs about \$1,000 more to meet expenses. An ad will also be played on the Boulder Creek radio station.

8.0 New Business

.01 Open public Hearing to Adopt Ordinance 1-16

There being no public present, the Public Hearing was closed.

.02 Second reading of Ordinance 1-16 and Adoption of Ordinance 1-16, An

Ordinance Adopting the 2016 California and 2015 International Fire Codes with Amendments

- Motion made by Dir. Robustelli and seconded by Dir. Currier to Adopt Ordinance 1-16 with amendments. The vote was unanimous with Chairman Rogers absent.
- .03 Accept the Environmental Impact Check List and direct Fire Chief to forward a Notice of Determination of a Negative Declaration as required.
Motion made by Dir. Locatelli and seconded by Dir. Currier to accept the Environmental Impact Check List and direct Fire Chief to forward a Notice of Determination of a Negative Declaration as required. The vote was unanimous with Chairman Rogers absent.
 - .04 Adoption of Resolution 16-08, Notice of Intent to Adopt a Negative Declaration
Motion made by Dir. Locatelli and seconded by Dir. Robustelli to Adopt Resolution 16-08. The vote was unanimous with Chairman Rogers absent.
 - .05 Adoption of Resolution 16-11, Fire Chief Employment Agreement
Motion made by Dir. Locatelli and seconded by Dir. Currier to Adopt Resolution 16-11, Fire Chief Employment Agreement. The vote was unanimous with Chairman Rogers absent.

9.0 Chief's Report

a. Administration

- .01 Chief completed documentation for 2016-2017 Assistance to Firefighters Grant for county-wide request to fund SCBA purchase.
- .02 He received \$3,600 from South Bay Regional to pay for Target Solutions.
- .03 Chief requested and received a letter from Suzanne Timbers to withdraw bid for APN 081-331-02.
- .04 There are no updates on grant writers or helmet cam/social media policy.

b. Operations

- .01 Chief completed agility test for returning Firefighter Monack who has successfully completed all phases to be rehired. Firefighter Rodriguez's last day was September 23rd.
- .02 Staff started mapping and database for private tanks and hydrants to add to Active 911.
- .03 TB testing completed and Flu vaccinations scheduled by Vickers.
- .04 Several more hydrant and bridges were added to Active 911.

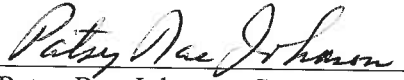
c. Maintenance

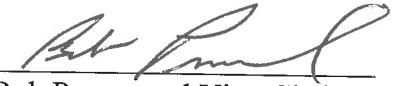
- .01 Seismic Upgrade – work started on handicap parking and stopped by Caltrans.
Renee King started process of obtaining permits from Caltrans.
- .02 Chief hired Josh Clark as the new Maintenance Worker.
- .03 Vickers completed scanning set up for computers to scan from copier to computers.
- .04 Lights were installed on station roofline (BCBA agreement).
- .05 Annual hydrant maintenance was completed. Deficiencies were sent to the appropriate water agencies.
- .06 There is no update on the station electrical review.

d. Other

- .01 Chief attended the following meetings: BCBA, Social Department, SCCFAIG, EMSIA, County Chiefs, Ambulance RFP and two BCFPD Board.
- .02 He attended a demonstration of new mobile CAD system at Netcom.
- .03 Permits were issued to Brookdale Inn and Spa.

- .04 Chief completed underground inspection at 224 Moon Drive, final inspection at 7 Ridgewood, underground and final inspection at 730 Stewart St., prebuild inspection at top of Middleton, and defensible space inspection at 220 Hillary Heights.
 - .05 Chief participated in and completed Fire Prevention Week at BCE.
 - .06 He provided station tour to YMCA preschool.
 - .07 Chief completed interview with Mountain Bulletin for Parcel Tax Measure.
 - .08 There are no updates on the storage container or the Facilities Planning Committee.
- 10 There being no further business, the meeting was adjourned at 9:54 a.m.


Patsy Rae Johnson, Secretary


Bob Presswood Vice-Chairman