

BOULDER CREEK FIRE PROTECTION DISTRICT
MINUTES OF
BOARD OF DIRECTORS
MEETING
November 8, 2016

1.0 Call to Order

The regular meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Vice-Chairman Presswood at the Boulder Creek Fire District Office on Tuesday, November 8, 2016 at 9:03 a.m. Present were Vice-Chairman Presswood, Director Currier, Director Robustelli. Chief McClish, Secretary Johnson and Special Projects Administrator Fitzgerald. Chairman Rogers and Director Locatelli were absent because they were out of the area.

2.0 Consideration of Late Additions or Corrections to the Agenda

Motion made by Dir. Robustelli and seconded by Dir. Currier to excuse Chairman Rogers and Director Locatelli for being absent. The vote was unanimous.

3.0 Oral Communications: None

4.0 Approval of Minutes of Regular Board Meeting of October 25, 2016

Motion made by Dir. Robustelli and seconded by Dir. Currier to approve Minutes of October 25, 2016 as presented.. The vote was unanimous, with Chairman Rogers and Dir. Locatelli absent.

5.0 Approval/Payment of Bills

Motion made by Dir. Robustelli and seconded by Dir. Currier to approve the Bill List in the amount of \$53,676.96. This included \$23,606.14 for payroll, \$2,919.01 in bills to be paid and \$32,161.13 in bills already paid. The vote was unanimous, with Chairman Rogers and Dir. Locatelli absent.

6.0 Correspondence: None

7.0 Unfinished Business

.01 Other Revenue for Capital Improvements

Tess Fitzgerald reported the District is in compliance with all necessary filings. She has spent between \$5500 and \$6600 on the ballot measure. There has been some concern about the low value parcels. The District will have to annually submit to the County a list of all parcels to be taxed. Dir. Robustelli will talk to the Assessor's office to see what can be one about the non-taxed parcels. There is a question as to whether or not they go up in value as long as they are unbuildable. Ms. Fitzgerald stated that the County will get 1% of taxes collected. The Board thanked Ms. Fitzgerald for all her hard work and assistance on the parcel tax measure.

8.0 New Business

.01 Surplus of Lawnmower and Toshiba Laptop Computer

Motion made by Dir. Robustelli and seconded by Dir. Currier to direct Chef McClish to surplus the lawnmower and computer per proper procedures. The vote was unanimous with Chairman Rogers and Dir. Locatelli absent.

.02 HGAC Buy Contract

Battalion Chief Chuck Wise presented this item. HGAC is a company that has already gone out to bid on many items. Several of the California fire districts have joined this group at no cost, but a contract must be signed. They specialize in apparatus. If a fire district buys items they need and don't go over 25% of HGAC bid, then the district does not need to go to bid. It was decided to table this item until the next meeting when all five directors are present.

9.0 Chief's Report

a. Administration

.01 the Fire Code adoption papers were submitted to the Santa Cruz County Board of Supervisors.

.02 The annual Audit was completed.

.03 There is no update on grant writers or on helmet cam/social media policy.

b. Operations

.01 Firefighter Luera resigned his position.

.02 All public hydrants have been added to Active 911. More bridges have also been added and staff is still working on private water supplies.

.03 A new mapping application is in the testing process. People are working out issues with GPS and the application will hopefully be released to all personnel later this month.

c. Maintenance

.01 Seismic Upgrade – Renee King is in the process of obtaining permits from Caltrans.

.02 The kitchen hood system was serviced, hall floors refinished and all ladders tested.

The drinking fountains were adjusted and paper towel holders installed in restrooms.

.03 Chief met with Boulder Creek Heating for installation of heater in the apparatus bay. He met with Bruce Suba for changes to the Neon sign, Legend Theatrical for bid to install acoustic tiles in the hall, with Butch Stewart for lighting improvements in apparatus bay, and with MB Chimney Sweep for downspout repairs.

.04 The sidewalk was filled with base rock.

.05 There is no update on the station electrical review.

d. Other

.01 Chief attended the following meetings: District Council, Basic Firefighter Academy, County Chiefs, LAFCO, and two BCFPD Board meetings.

.02 Chief completed prebuild inspection at 18955 China Grade.

.03 He completed a presentation to a preschool class.


.04 There are no updates on the storage container or the Facilities Planning Committee.

10. Adjournment to Closed Session

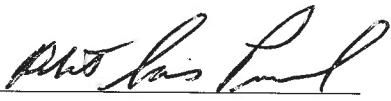
.01 Pending Litigation Matthews vs. Boulder Creek Fire Prevention District

11. Reconvene to Open Session
.01 No reportable action taken.

12. There being no further business, the meeting was adjourned at 9:45 a.m.



Patsy Rae Johnson, Secretary



Bob Presswood Vice-Chairman