

**BOULDER CREEK FIRE PROTECTION DISTRICT**

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Board of Directors

Minutes of the Board of Directors Meeting

Regular Board Meeting

October 8th, 2024

1.0 Convene Meeting/Roll Call

* The Regular Board meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Chairman Locatelli on October 8th, 2024 at 9:00 A.M. Present were, Director Robustelli, Director Locatelli, Director Presswood, Director Currier, Director Scruggs, Fire Chief Bingham and Admin Aileigh McCormack. Two public members were present.

2.0 Additions and Deletions to Agenda

* None

3.0 Oral Communications

* Mark Smolley, a resident and board member of SLVWD spoke about voting no on Measure U. He is speaking on behalf as a concerned resident, not as a part of SLVWD board member.
* Peter Gelblum , a resident who is also concerned about the passing of Measure U and the potential fire risk it creates, urges everyone to vote no.
* Mark and Peter invite the board members to sit down and discuss more about this before the election begins. They will leave their contact details before the end of the meeting.

4.0 Approval of Minutes

.01 Regular Board Meeting September 10th, 2024

* Motion made by Dir. Presswood to approve the minutes from the Regular Meeting September 10th, 2024, seconded by Dir. Scruggs. Vote was unanimous. Motion carries.

5.0 Approval/Payment of Bills

.01 Approval/Payment of Bills and Review of Financials

* Dir. Robustelli wants to make sure staff is under their allotted hours and would like to see two months worth of pay stubs. He will stop by the office after the meeting to look over those.
* Dir. Scruggs asked about the CAD router and printer purchased for Netcom and Chief Bigham explained the old one died and it is essential to keep running because it is a landline and needed during power outages/storms.
* Dir. Locatelli would like to schedule a meeting with Chief and Dir. Presswood to go over the County’s financial summary to make sure everything is correct.
* Motion made by Dir. Currier to approve the payment of bills as presented, seconded by Dir. Scruggs. Vote was unanimous. Motion carries.

6.0 Correspondence

* None

7.0 Unfinished Business

.01 NFIRS / First Due reports

* Call participation for September went up slightly to 102 incidents as well as overall participation.

.02 Repair of the fire station kitchen

* Bill Kempf provided an updated drawing of the kitchen repairs after the last sub committee meeting.
* Another sub committee meeting will be scheduled to go over the updated drawing and make changes as needed.

.03 Station generator replacement

* Dir. Locatelli and Chief Bingham have been working with Bayside Equipment to get a quote for the generator and it came in right around $40,000. Delivery is 23-25 weeks after purchase.
* Giant Electric quoted about $9,700 to upgrade the transfer switch and hook up the generator.
* The board members directed Chief Bingham to confirm measurements and order the generator.

.04 Subcommittee review of lease with BCRPD

* Dir. Locatelli, Dir. Currier and Chief Bingham met with Hallie and two of BCRPD board members to discuss the lease agreement and their future plans.
* ADA parking, designated parking and better entry for staff and students were some of the main concerns. Their hope is to qualify for grants, but they need to make some upgrades to the building and surrounding properties before they can apply for financial assistance.

.05 California Special District Association membership

* Dir. Scruggs contacted SVFD to gather information on their membership with CSDA.
* Dir. Scruggs was able to talk to the SVFD Fire Chief and he told him some useful opportunities that come with the membership. Training classes, access to consultants (finance, HR matters, etc.) access to grant writers, policies and procedures, etc.
* Being a member of CSDA also gives us a discount from our web hosting company, Streamline.
* Dir. Scruggs thinks after all the discounts and what we would benefit, it would basically even out the annual membership.
* The board directed the Chief to find out the annual cost and contract to join CSDA and bring it back to the next board meeting.

8.0 New Business

.01 Station Security Cameras

* Chief Bingham contacted Verkada and got a new quote to add cameras to our current plan. Adding two additional cameras would cost $5,033.07 (up from $3,056.60)
* Chief Bingham is going to get a new quote that is more clear with the number of cameras and the cost of installation. It will be brought to the next meeting.

.02 Type 1 Engine Spec and Contract for review

* The apparatus committee met with a Golden State representative to go over the specs and payment options.
* Option A is pay in full and save money and Option B is pay at time of delivery and save no money.
* It is about a 4 year build timeline.
* A special meeting will be scheduled before November 1st so all the numbers can be prepared and the board can make a decision.
* Special Board meeting will be held Tuesday, October 22nd at 9:00AM. Admin will send a reminder email after this meeting.

9.0 Chief’s Report

10.0 Adjournment at 11:27AM