



BOULDER CREEK FIRE PROTECTION DISTRICT

13230 Central Avenue, Boulder Creek CA 95006 · Office: (831) 338-7222 · Fax: (831) 338-7226

Board of Directors
Minutes of the Board of Directors Meeting
Regular Board Meeting
June 11th, 2024

- 1.0 Convene Meeting/Roll Call
 - The Regular Board meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Chairman Locatelli on June 11th, 2024 at 9:00 A.M. Present were, Director Robustelli, Director Locatelli, Director Presswood, Director Currier, Director Scruggs, Fire Chief Bingham and Admin Aileigh McCormack. Five public members were present.
- 2.0 Additions and Deletions to Agenda
 - Chief Bingham added a report on the LAFCO annexation to 6.0 Correspondence.
- 3.0 Oral Communications
 - None
- 4.0 Approval of Minutes
 - .01 Regular Board Meeting May 21st, 2024
 - Dir. Scruggs acknowledged the bcfcd.com website changes he requested at the last board meeting as they were successfully made since then. Board packets are now posted each month.
 - Motion made by Dir. Presswood to approve the minutes from the Regular Meeting May 21st, 2024, seconded by Dir. Robustelli. Vote was unanimous. Motion carries.
- 5.0 Approval/Payment of Bills
 - .01 Approval/Payment of Bills and Review of Financials
 - Dir. Robustelli asked about the increase in price for training classes. Chief Bingham explained that the cost is controlled by the State Fire Training office.
 - Lightbulbs were replaced on E-2112 and it was done in-house by BC Everly.
 - Motion made by Dir. Robustelli to approve the payment of bills in the amount of \$53,835.64 seconded by Dir. Currier. Vote was unanimous. Motion carries.
- 6.0 Correspondence
 - Chief Bingham has been working with Joe Sorano from LAFCO regarding the annexation of Big Basin Vineyard property in Boulder Creek. The process is currently underway. We are gathering all information regarding cost. Chief Bingham explained the process is waiting on the County CAO's office of general services to respond.
 - Chief Bingham has asked LAFCO for samples of recent resolutions of annexations from other departments.
- 7.0 Unfinished Business

- .01 NFIRS / First Due reports
- .02 Repair of the fire station kitchen
 - Chief Bingham made contact with Bill Kempf as he recently finished the drawings and should be sending them over for review soon.
- .03 Station generator replacement
 - Energy audit was completed by Giant Electric and the report is in hand.
 - Now that the audit is complete, the board would like Chief Bingham to begin researching new generators.
- .04 Special Districts Associations. Possible action by board
 - Richelle Noroyan from CSDA presented to the board. Copy of presentation provided.
 - No action taken.
- .05 Station siren / Public emergency warning system
 - Chief Bingham has scheduled three meetings with local newspapers to alert the community of the siren testing.
- .06 Website compliance check
 - The website accessibility compliance report for June is 100%
- .07 Apparatus replacement schedule committee
 - The committee has not met since the last meeting. Chief Bingham is still trying to gather information for the next meeting.
- .08 Budget committee
 - Dir. Locatelli suggested a change on the draft budget to make the maintenance worker and day worker the same, rather than two separate line items.
 - The committee will come back with a recommendation.
- .09 P-004 Stipends and Wages committee. Possible action by board
 - The subcommittee briefed the rest of the board on the last committee meeting.
 - It has been over 25 years since the last pay raise for calls and trainings.
 - The subcommittee suggested focusing on just the raise for calls to see the potential impact it will have on the budget and then later on go back and look at the BC and Captains stipend raises.
 - The Board is concerned about the impact it might have on the budget.
 - G. Vega is concerned about the difference between all neighboring departments and how much lower our rates are even though we run over 50% more calls than other departments.
 - G. Vega suggested getting rid of the sliding scale and doing a flat rate instead.
 - It might give more incentive to get more personnel to respond to calls.
 - Dir. Scruggs offered to make stats based off of past call percentages to see what numbers we might be looking at/ cost.
 - The board has the consensus to get rid of the sliding scale moving forward, retroactive pay increase to November of 2023.
 - The board encourages fire personnel to call them personally if they have any questions or input.
 - No action taken.

.01 .01 Subcommittee review of lease with BCRPD

- Chief Bingham made contact with the General Manager, Hallie Greene to set a meeting with both boards. Waiting on a response to get that scheduled.

9.0 Chief's Report

Administration

- Attended County EMSIA meeting
- Attended County Operations meeting
- Attended Net Com Task meeting
- Attended District Council meeting
- Hosted the 2024 BCFPD High School Fire Internship graduation ceremony at station 1
- Attended SLV HS senior awards ceremony and handed out three scholarships on behalf of the Chief Robustelli Citizen's Scholarship
- Attended Santa Cruz County Fire Investigators Task Force (SCCFITF) meeting
- Attended Fire Prevention Officers meeting
- Attended presentation by a prospective new work comp administrator (SCCFAIG) JPA
- Attended Budget Sub Committee meeting
- Met with our website host Streamline to discuss compliance details and technical questions, Director Scruggs and Admin Aileigh were also in attendance
- Subcommittee P-004 Stipends and Wages met and discussed changes
- Attended the BFFA (Fire Academy) graduation ceremony for M. Anderson, J. Vanderstien, D. Silva and B. Armbrust

Operations

- New ballistic gear arrived and is in service
- Active Shooter training planning continues
- Conducted physical agility testing for the Internship
- Attended a CERT Council training planning meeting
- Responded as mutual aid to the City of Santa Cruz under the request and activation from the County of Santa Cruz Mohawk to the UCSC campus for support of law and fire medical standby assignment

Maintenance

- E-draulic extrication tools were serviced
- Pressure washed the front apparatus apron and sidewalks
- Weed abatement Hwy 9 side of station
- Annual ladder maintenance completed
- Roll up door repair of gaskets next to kitchen
- Exercised station sprinkler system (flow test)
- Cleaned bbq pit area and pressure washed
- Cleaned hose shed and organized
- Cleaned tool room
- Diagnosed upstairs bathroom leak
- Removed and replaced mens bathroom water heater in fire hall
- Vehicle inventories and mechanicals completed
- GYM room disinfected and cleaned

10.0 Adjournment at 11:29AM