

**BOULDER CREEK FIRE PROTECTION DISTRICT**

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Board of Directors

Minutes of the Board of Directors Meeting

Regular Board Meeting

February 18th, 2025

1.0 Convene Meeting/Roll Call

* The Regular Board meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Chairman Locatelli on February 18th, 2025 at 9:00 A.M. Present were, Director Robustelli, Director Locatelli, Director Currier, Director Presswood, Director Scruggs, Fire Chief Bingham and Admin Aileigh McCormack. One public member was present.

2.0 Additions and Deletions to Agenda

* None

3.0 Oral Communications

* Public member Gabe Vega wished Director Scruggs a happy birthday.

4.0 Approval of Minutes

.01 Regular Board Meeting December 10th, 2024

* Motion made by Dir. Presswood to approve the minutes from the Regular Meeting January 7th, 2025, seconded by Dir. Scruggs. Vote was unanimous. Motion carries.

5.0 Approval/Payment of Bills

.01 Approval/Payment of Bills and Review of Financials

* Dir. Robustelli asked for clarification on the camper shell purchased for the new 2024 Ford. Chief Bingham explained that both new trucks got camper shells put on and both have been paid for. There is still some work needing to be done for both trucks before they are put in service.
* Dir. Robustelli asked about the payment to Santa Cruz Regional 9-1-1 and Chief Bingham explained it is the communication dispatch services with NetCom including the annual payment for Tablet Command, a software used by the District for operation in the field.
* Motion made by Dir. Robustelli to approve the payment of bills and payroll in the total of $82,272.08, seconded by Dir. Currier. Vote was unanimous. Motion carries.

6.0 Correspondence

* None

7.0 Unfinished Business

.01 NFIRS / First Due reports

* January call stats and first quarter call stats are provided.
* Dir. Scruggs asked if the accuracy of the monthly stats has been fixed yet and Chief Bingham explained not yet but there is a meeting set for later this month with FirstDue to work on a solution.

.02 Repair of the fire station kitchen

* Chief Bingham updated the board on the previous committee meeting. The plans have been given to Bill Kempf and are waiting on his final copy and then it will be presented to the rest of the board.

.03 Station generator replacement

* The generator is still on track and will be delivered to Bay Side mid March. After the completion of the generator, a decision will be made on what to do with the old generator.

.04 Policy B-001 Investment of District Funds

* Chief Bingham has not heard back from the law office but was directed to reach out to a different one and has since left a message and is hoping to have an answer by the next meeting.

.05 Policy B-002 Reserve Accounts

* Same update as Policy B-001.

8.0 New Business

.01 BCFPD Oath of Office Completed

* The Oath of Office was presented to Director Currier.
* The completed Oath of Office was sent to the County.

.02 FDAC Leadership training 1/31-2/1 2025 at Felton Fire Dist.

* Dir. Locatelli would like to schedule a special meeting to talk about the workshop to update the board members who were not present.
* There is a CSDA event being held later this April in Napa that Chief Bingham would like to attend and would like another board member to attend. Admin McCormack will look into dates and locations.

9.0 Chief’s Report

10.0 Adjournment at 10:33AM