



BOULDER CREEK FIRE PROTECTION DISTRICT

13230 Central Avenue, Boulder Creek CA 95006 • Office: (831) 338-7222 • Fax: (831) 338-7226

Board of Directors Regular Board Meeting Agenda

MEETING: Boulder Creek Fire Protection District

DATE: May 21st, 2024

TIME: 9:00 A.M.

PLACE: Boulder Creek Fire Protection District Fire Hall
13230 Central Avenue
Boulder Creek, CA 95006

PURPOSE: BCFPD Regular Monthly Board Meeting

AGENDA:

- 1.0 Convene Meeting/Roll Call
Chairperson of the Board of Directors calls the meeting to order. District Secretary calls the roll of Board of Directors.
- 2.0 Additions and Deletions to Agenda:
Additions to the Agenda, if any, may only be made in accordance with California Government Code Section 54954.2 (Ralph M. Brown Act) which includes, but is not limited to, additions for which the need to take action is declared to have arisen after the agenda was posted, as determined by two-thirds vote of the Board of Directors (or if less than two-thirds of the members are present, a unanimous vote of those members present).
- 3.0 Oral Communications:
This portion of the agenda is reserved for Oral Communications by the public for items which are not on the agenda. Any person may address the Board of Directors at this time, on any subject that lies within the jurisdiction of the District. Normally, presentations must not exceed (3) minutes in length, and individuals may only speak once during Oral Communications. No actions may be taken by the Board of Directors on any Oral Communications presented. However, the Board of Directors may request that the matter be placed on a future agenda. Please state your name and town/city of residence at the beginning of your statement for the record. If you would like to comment while using Zoom, use the chat function to express interest in making public comments.

4.0 Approval of Minutes

.01 Regular Board Meeting April 16th, 2024

5.0 Approval/Payment of Bills and Review of Financials

6.0 Correspondence

.01 Letter from BC Parks and Recreation District

.02 LAFCO CSA-7 Annexation

7.0 Unfinished Business

Members of the public will be given the opportunity to address each scheduled item prior to Board action. The Chairperson of the Board may establish an item limit for members of the public to address the Board on azenized items.

.01 NFIRS / First Due report / Quarterly Personnel Response Percentages

.02 Repair of the fire station kitchen

.03 Station generator replacement

.04 Special Districts Associations. Possible action by board

.05 Station siren / Public emergency warning system

.06 Website compliance check

.07 Apparatus replacement schedule committee

.08 Budget committee

8.0 New Business

.01 Review of policy P-004 Stipends and Wages

9.0 Chief's Report

10.0 Adjournment

In compliance with the requirements of Title II of the American Disabilities Act of 1990, the Boulder Creek Fire District requires that any person in need of any type of special equipment, assistance or accommodations(s) in order to communicate at the District's Public Meeting, a contact the District Secretary's Office at (831) 338-7222 a minimum of 72 hours prior to the scheduled meeting. Agenda documents may be reviewed in the office of the Boulder Creek Fire District, 13230 Central Avenue, Boulder Creek CA 95006.



BOULDER CREEK FIRE PROTECTION DISTRICT

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**Board of Directors
Minutes of the Board of Directors Meeting
Regular Board Meeting
April 16th, 2024**

- 1.0 **Convene Meeting/Roll Call**
 - The Regular Board meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Chairman Locatelli on April 16th, 2024 at 9:00 A.M. Present were, Director Robustelli, Director Locatelli, Director Presswood, Director Currier, Director Scruggs, Fire Chief Bingham and Admin Aileigh McCormack. Three public members were present.

- 2.0 **Additions and Deletions to Agenda**
 - Correspondence letter regarding sewer rate increase at Jameson Station

- 3.0 **Oral Communications**
 - None

- 4.0 **Approval of Minutes**
 - .01 **Regular Board Meeting March 12th, 2024**
 - Motion made by Dir. Presswood to approve the minutes from the Regular Meeting March 12th, 2024, seconded by Dir. Robustelli. Vote was unanimous. Motion carries.

- 5.0 **Approval/Payment of Bills**
 - .01 **Approval/Payment of Bills and Review of Financials**
 - Chief Bingham pointed out that page numbers have now been added to the top of the completed Board Packets to help stay organized.
 - Chief Bingham clarified page 7, CalCard payment to GoTo is an annual fee for remote IT Support.
 - Dir. Robustelli asked about the custom picture frame and Chief Bingham explained that it was a commissioned piece that was started a couple years ago and it was customized to the Districts wants and requests.
 - Chief Bingham explained the rental of the forklift was needed due to the taller box on the new ambulance, two fans were removed from the apparatus bay in order for it to fit.
 - Motion made by Dir. Robustelli to approve the payment of bills in the amount of \$44,492.15, seconded by Dir. Currier. Vote was unanimous. Motion carries.

- 6.0 **Correspondence**
 - Chief Bingham provided a letter regarding the sewage rates at Jameson Station and the proposed spike in rate as it could triple in cost. The board confirmed that CalFire was still responsible for the terms and conditions of the lease.

- 7.0 **Unfinished Business**

- .01 **NFIRS / First Due report**
 - Dir. Robustelli made a note to point out the Officers running more calls this month and their numbers are going up.
 - Dir. Scruggs asked how often we look at the percentages to gather the quarterly numbers and when the next list will go out. Chief Bingham is going to check the timeline.
- .02 **Repair of the fire station kitchen**
 - Chief Bingham has called Bill Kempf and left a message but has yet to receive a response.
 - The Directors advised Chief Bingham to move on from this contact and find someone else so the work can begin if Bill Kempf is to busy.
- .03 **Station generator replacement**
 - No report, still waiting for energy audit.
- .04 **Special District Associations (FDAC & CSDA)**
 - CSDA (California Special Districts Association) came to the office and gave a presentation and provided some packets for the Directors. They also would like to come to the May board meeting to present and answer questions.
 - Education opportunities and membership costs are some of the main questions the Directors have.
- .05 **Report on the billing process between the County of Santa Cruz and US Bank**
 - After doing a 12 month search, there was a discrepancy between the amount asked to pay and the amount actually paid. The County took full responsibility and admitted it was on their end and paid the late fees that were billed to us due to the mistake.
 - Moving forward, Chief Bingham and Admin will do quarterly reviews and ensure no finance charges are being levied.
 - Dir. Robustelli asked that the quarterly check go in the board packets moving forward.
- .06 **Website compliance check**
 - For April 2024 the website scored 100% in ADA compliance.
- .07 **Apparatus replacement schedule committee**
 - Dir. Scruggs, Dir. Robustelli and Chief Bingham are the members in the committee.
 - The next meeting is scheduled for April 29th at 2:00PM
 - Dir. Robustelli asked that the May regular board meeting be moved to May 21st, due to his absence. This change was approved by the board.
- .08 **Budget committee**
 - Dir. Locatelli would like to schedule another meeting and will connect with Chief Bingham to solidify a date.

8.0 **New Business**

- .01 **Adjusted Budget Resolution 24-01 for FY 23/24**
 - Budget adjustment for the FY 23/24 budget, the changes are made on a few line items.
 - Motion made by Dir. Robustelli to approve the Resolution 24-01 Adoption of Adjusted Budget for Fiscal Year 2023-2024, seconded by Dir. Currier. Vote was unanimous. Motion carries.

- .02 Station siren / Public emergency warning system
- A draft of a flier was provided for the announcement of the siren test.
 - The board discussed the draft content and timing of the siren testing.
 - Dir. Robustelli suggested adding a note saying this test also falls on drill nights and is used to get firefighters down to the station for training.
 - Directors would like the flier to be posted to the website, social media and newspapers.
 - Chief Bingham to complete the draft flier and return it to the next meeting for approval.

9.0 Chief's Report

Administration

- Attended a Stakeholders meeting with PG&E management and the BCBA regarding undergrounding power microgrids in the downtown business district of Boulder Creek
- Attended a presentation with California Special Districts Association
- County EMSIA
- County Chiefs Association
- County Operations
- NetCom Task policy review on strike team / task force deployment
- 2024 BCFPD High School Fire Internship week 15 current subject wildland
- BCFD / SCCFCA Hosted the annual Chiefs' feed on 3/28/24
- BCFD hosted blood drive w/ Red Cross 3/27/24
- Chief Bingham assumed the (OAC) Operational Area Coordinator role for the month of April
- BCFD hosted IROC (Statewide resource ordering) class March 18 & 19
Chief Bingham is now a certified IROC administrator.
- We have received two letters of interest for the upcoming Captains test. (period for application now closed)
- Scheduled a couple business inspections 1. Camp Harmon 2. Liberty Bank for the month of April

Operations

- Chief Bingham instructed on intro to wildland firefighting for the County Fire Academy
- Chief Bingham responded to Scotts Valley Fire District for a structure fire with fatality as investigation team member.
- Continuing the in-service of new 2166 (radio and sticker/lettering in progress) Still waiting on a new gurney
- BCFD hosted crab feed fundraiser on 3/23
- Several more knox products were installed per fire code requirements
- Camp Harmon annual inspection completed while also drafting a pre plan for response

Maintenance

- E-2120 was safety checked and cleaned up along with a road and pump test
- U-2192 battery issue diagnosed and repaired
- Vehicle inventories and mechanicals completed
- Landscape maintenance behind Sheriff's substation
- E2137 repaired foam tank and reinstalled
- Calibration of atmospheric monitors for each unit
- Leaf blew back parking lot and wash windows

**BOULDER CREEK FIRE PROTECTION DISTRICT
PAYROLL TO BE APPROVED 4/16/24 - 5/12/24
FISCAL YEAR 2023-2024**

REGULAR PAYROLL						
Line	Acct	Employee Name	Description	Amount for PP 3/23/24-4/5/24 #20	Amount for PP 4/6/24-4/19/24 #21	Total Amount for 3/23-4/19 #20 & #21
1	51000	Bingham, Mark	Chief	\$6,346.40	\$6,346.40	\$12,692.80
2	51000	Everly, Kevin	Battalion Chief	\$550.00	\$0.00	\$550.00
3	51000	Vega, Gabe	Battalion Chief	\$550.00	\$0.00	\$550.00
4	51000	Wise, Chuck	Battalion Chief	\$550.00	\$0.00	\$550.00
5	51000	Rocca, Michael	Captain	\$350.00	\$0.00	\$350.00
6	51000	Wels, Christopher	Captain	\$350.00	\$0.00	\$350.00
7	51000	Dahl, David	Captain	\$350.00	\$0.00	\$350.00
8	51000	Graham, Jacob	Captain	\$350.00	\$0.00	\$350.00
9	51000	McCormack, Aileigh	Administrative Assistant	\$1,064.00	\$1,064.00	\$2,128.00
10	51010	Band, Willow	Maintenance Worker	\$700.00	\$700.00	\$1,400.00
11	51010	Johnson, Luke	Day Worker	\$1,500.00	\$1,500.00	\$3,000.00
12	51010	Moberg, Jonathan	Day Worker	\$1,600.00	\$1,600.00	\$3,200.00
						\$25,470.80

NOTES:

**BOULDER CREEK FIRE PROTECTION DISTRICT
US BANK APPROVED FOR PAYMENT
FISCAL YEAR 2023-2024**

Line BILLS PAID 3/22/2024 - 4/22/2024				
1	Account #	Vendor	Description	Amount
2	61720	Mountain Mechanics	C-2100 oil and fuel filter change	\$815.06
3	61720	Auto Care Towing	Towing and disposal of cars for training	\$270.00
4	61720	Amazon	Electrical parts for R-2166	\$31.76
5	62225	Zoom Video Communications	Annual Subscription	\$319.80
6	61720	Amazon	Parts for Ipad mounts for R-2166	\$86.07
7	61720	Amazon	Microphone mount for R-2166	\$98.00
8	61720	Amazon	LED Light bar for R-2166	\$93.69
9	62914	Cal OES	Hazmat/Decon certifications	\$320.00
10	61720	Specialty Truck Parts	E-2111 transmission sensor	\$162.97
11	61720	Fire Penny	WT-2152 Kussmaul automatic air pump for breaks	\$619.95
12	61720	Boulder Creek Auto Supply	R-2166 front suspension sway bar	\$29.07
13	61845	Scarborough Home and Garden	Landscaping pins	\$51.63
14	61845	RememberTheFilters.com	Filters for exhaust fans in apparatus bay	\$138.99
15	62888	Scarborough Home and Garden	Spray bottles for cleaning products	\$32.65
16	62223	Scarborough Home and Garden	Training room cleaning products	\$19.69
17	61720	Boulder Creek Auto Supply	Coolant for E-2137	\$165.40
18	62223	Scarborough Home and Garden	Envelopes for office	\$5.86
19	62914	Scarborough Lumber	Wooden dowels for door prop	\$149.69
20	61720	Boulder Creek Auto Supply	Restock of transmission fluid and engine oil	\$46.82
21	63070	PG&E	Station- monthly	\$529.15
22	62920	Flyers Energy	Gasoline & Diesel refill	\$3,146.74
23	61845	Home Depot	(3) Air purrifiers	\$630.02
24	62710	Curtis Tool for Heroes	Structural fire fighting gloves	\$192.58
25	62710	Curtis Tool for Heroes	Custom size- 1 pair wildland boots	\$358.75
26	62223	Amazon	Adheslve silicone pen holders	\$9.80
27	62223	Amazon	Pens	\$30.51
28	62381	Streamline	Website- monthly	\$300.00
29	62223	Costco	Bottled water- 48 cases	\$535.99

30	61845	Greenwaste	Garbage- additional charge of \$109.86 due to extra pickup post crab feed. Regular monthly fee is \$526.63	\$636.49
31	62358	Mission Linen	Linen Services (rags and rugs)	\$70.18
32	62223	Amazon	Dawn dishsoap	\$52.54
33	62220	Amazon	Printer paper (office supplies)	\$108.98
34	62223	Amazon	Post-it notes (office supplies)	\$13.00
35	63070	SLV Water	Station- monthly	\$183.02
36	63070	SLV Water	Office- monthly	\$57.67
37	62888	Amazon	Spray bottles for gym disenfectant	\$14.15
38	62710	Curtis Tool for Heroes	Helmets (structural firefighting)	\$10,872.75
39	62710	Curtis Tool for Heroes	Wildland web gear	\$11,336.00
40	62888	Amazon	Storage locker for gym (for cleaning supplies)	\$129.69
41	62888	Amazon	Broom and dust pan for gym	\$20.70
42	62223	Amazon	Toilet paper	\$29.27
43	61221	Verizon Wireless	C-2100 cell phone & district ipads	\$502.03
44	63070	PG&E	Office- monthly	\$67.39
45	62225	Ready NAS	Cloud storage- monthly	\$10.00
46	62223	Amazon	Binder (office supplies)	\$13.13
47	61221	Comcast	Office phones & internet- monthly	\$511.12
48				
49	GRAND TOTAL FOR BILLS PAID via CALCARD			\$33,818.75
50				
51	Vendor	Description		Amount
52	US Bank	US Bank Credit Card Statement 04/23/2024		\$33,818.75
53				
54	Statement Balance and Bills Paid Total are the Same			TRUE
55	Amount Paid to US Bank			\$33,818.75

**BOULDER CREEK FIRE PROTECTION DISTRICT
US BANK PURCHASES
TO BE REIMBURSED BY SOCIAL DEPARTMENT**

Line	Acct	Vendor	Description	Amount
1				
2				
3				
4				
5				
6				
7				
8			GRAND TOTAL to be Reimbursed	\$0.00

**BOULDER CREEK FIRE PROTECTION DISTRICT
BILLS APPROVED FOR PAYMENT 4/15/2024 - 5/13/2024
FISCAL YEAR 2023-2024**

Line BILLS TO BE PAID via Check 04/22/24					
1	Vendor #	Account #	Vendor	Description	Amount
2	V113798	62010	Santa Cruz County Health Service Agency	EMT Recertification- R. Kindred	\$100.00
3	V127457	62010	EMT Certification Fund	EMT Recertification- R. Kindred	\$37.00
4	V121100	62381	CSG Consultants	Fire Plan Review Services: 19115 Hwy 9 and 379 Camino Verde	\$317.50
5	V30479	61221	IntelliSite, LLC	Vehicle cradlepoints service contract for internet service- annual	\$2,268.30
6	V107034	53010	Sam Robustelli	Health Insurance Reimbursement- May 2024	\$636.20
7	V108670	53010	Health Care Dental	Birgham & McClish Dental- May	\$217.74
8	V125908	61730	Santa Cruz Fire Equipment Company	Semi-annual Fire Suppression Systems	\$326.42
9	V121826	61221	Avaya	Phone Contract- May	\$155.46
10	V128845	61725	US Bank Equipment Finance	Konica Printer Equipment- monthly rental for two printers- May	\$34.17
					\$4,092.79

CHECKS PAGE TOTAL

\$4,092.79

**BOULDER CREEK FIRE PROTECTION DISTRICT
GRAND TOTALS OF PAYROLL AND BILLS
FISCAL YEAR 2023-2024**

Line	Description	Amount
1	TOTAL for Bills Paid via Check	\$4,092.79
2	TOTAL for Bills Paid via CalCard	\$33,818.75
3		
4	GRAND TOTAL for ALL Bills Paid (Check and CalCard)	\$37,911.54
5		
6	TOTAL for Journal Entries	\$957.00
7	TOTAL for Strike Teams	\$0.00
8	TOTAL for Paynight	\$0.00
9	TOTAL for Regular Payroll	\$25,470.80
10		
11	GRAND TOTAL for ALL Payroll	\$25,470.80
12		
13		
14		
15	GRAND TOTAL of ALL Bills and Payroll	\$64,339.34



COUNTY OF SANTA CRUZ

EDITH DRISCOLL
AUDITOR-CONTROLLER-TREASURER-TAX COLLECTOR
701 OCEAN STREET, SUITE 100, SANTA CRUZ, CA 95060-4073
(831) 454-2500 FAX (831) 454-2660

Laura Bowers, Chief Deputy Auditor-Controller
Traci Turner, Accounting Manager

April 12, 2024

INVOICE VENDOR CLAIMS CHARGES FISCAL YEAR: 2023-24

BOULDER CREEK FIRE PROTECTION DISTRICT
13230 Central Ave.
Boulder Creek, CA, 95006

The following is a summary of vendor claims charges based on the actual claims processed from July 1, 2022, through June 30, 2023.

If you would like us to charge your district by processing a FY 23/24 journal entry, please sign the authorization below and return this invoice no later than June 7, 2024 to: Marianne.Ellis@santacruzcountyca.gov or via mail, Attn: Marianne Ellis or via DocuSign.

Otherwise, please make your check payable to the County of Santa Cruz and mail it to:

County of Santa Cruz
Attn: Marianne Ellis
701 Ocean Street, Room 100
Santa Cruz, CA 95060

Very Truly Yours,
Edith Driscoll
Auditor-Controller-Treasurer-Tax Collector

Vendor Claims Charges:

Number of Claims:	145
Rate:	\$6.60
Amount Due:	\$957.00

By: Marianne Ellis, Accountant II

Journal Entry Authorization:

We hereby authorize the Auditor-Controller to charge our district for vendor claims charges:

GL Key / Object: 680810 / 62303
Amount: \$957.00

By: MARK BINGHAM, FIRECHIEF
(Signature, Name, Title and Date) 04-15-24

General Ledger

Measure N

As Of = @today; Years = 1; Closed = Y; Chart Fields = GLKey,FundType,Fund,SubFund,Object,GLCategory,GLClass,GLAccount
 Fund [76470] and Sub Fund [76470001, 76470100]
 Run: 2024-05-08 12:15 PM

		FY 2024			
GL Acct	GLAccount Title	Beginning Balance	Year-To-Date Debits	Year-To-Date Credits	Ending Balance
Sub Fund: 76470001 – BOULDER CREEK FIRE PROTECTION					
GLCategory Title: ASSET ACCOUNTS					
101	CASH BALANCE	3,105,372.48	1,295,649.92	-849,573.77	3,551,448.63
102	IMPREST CASH	100.00	0.00	0.00	100.00
161	LAND	300,295.00	0.00	0.00	300,295.00
162	STRUCTURES AND IMPROVEMENTS	1,502,144.00	0.00	0.00	1,502,144.00
164	EQUIPMENT	2,575,038.00	0.00	0.00	2,575,038.00
165	ACCUMULATED DEPRECIATION	-2,549,217.00	0.00	0.00	-2,549,217.00
182	AMNTS TO BE PROVIDED	376,711.00	0.00	0.00	376,711.00
191	DEFERRED OUTFLOWS - PENSIONS	93,524.00	0.00	0.00	93,524.00
Total ASSET ACCOUNTS		5,403,967.48	1,295,649.92	-849,573.77	5,850,043.63
GLCategory Title: EQUITY ACCOUNTS					
341	FUND BAL-NONSPENDABLE	-100.00	0.00	0.00	-100.00
342	FUND BAL-COMMITTED	-1,000,647.00	0.00	0.00	-1,000,647.00
344	FUND BALANCE	-2,058,137.94	822,392.59	-1,306,018.90	-2,541,764.25
348	INVESTMENT IN GENERAL FIXED AS	-1,828,260.00	0.00	0.00	-1,828,260.00
Total EQUITY ACCOUNTS		-4,887,144.94	822,392.59	-1,306,018.90	-5,370,771.25
GLCategory Title: LIABILITY ACCOUNTS					
201	VOUCHERS PAYABLE (VENDOR)	-33,012.06	386,771.03	-357,851.76	-4,092.79
206	NET OPEB LIAB	-328,656.00	0.00	0.00	-328,656.00
207	SALARIES AND BENEFITS PAYABLE	-8,630.89	8,630.89	0.00	0.00
208	COMPENSATED ABSENCES	-19,076.00	0.00	0.00	-19,076.00
209	NET PENSION LIABILITY	-118,970.00	0.00	0.00	-118,970.00
240	STALE DATED WARRANTS LIABILITY	-4,944.59	0.00	0.00	-4,944.59
291	DEFERRED INFLOWS - PENSIONS	-3,533.00	0.00	0.00	-3,533.00
Total LIABILITY ACCOUNTS		-516,822.54	395,401.92	-357,851.76	-479,272.38
Total 76470001 – BOULDER CREEK FIRE PROTECTION		0.00	2,513,444.43	-2,513,444.43	0.00
Sub Fund: 76470100 – BOULDER CREEK FPD - MEAS N					
GLCategory Title: ASSET ACCOUNTS					
101	CASH BALANCE	774,605.76	211,446.39	-1,860.10	984,192.05
Total ASSET ACCOUNTS		774,605.76	211,446.39	-1,860.10	984,192.05
GLCategory Title: EQUITY ACCOUNTS					
344	FUND BALANCE	-774,605.76	1,860.10	-211,446.39	-984,192.05
Total EQUITY ACCOUNTS		-774,605.76	1,860.10	-211,446.39	-984,192.05
Total 76470100 – BOULDER CREEK FPD - MEAS N		0.00	213,306.49	-213,306.49	0.00
		0.00	2,726,750.92	-2,726,750.92	0.00

Balance Sheet

General Ledger

As Of = @today; Years = 1; Closed = Y; Chart Fields = GLKey,FundType,Fund,Object,GLCategory,GLClass,GLAccount

Fund [76470]

Run: 2024-05-08 12:11 PM

		FY 2024			
GL Acct	GLAccount Title	Beginning Balance	Year-To-Date Debits	Year-To-Date Credits	Ending Balance
GLCategory Title: ASSET ACCOUNTS					
101	CASH BALANCE	3,879,978.24	1,507,096.31	-851,433.87	4,535,640.68
102	IMPREST CASH	100.00	0.00	0.00	100.00
161	LAND	300,295.00	0.00	0.00	300,295.00
162	STRUCTURES AND IMPROVEMENTS	1,502,144.00	0.00	0.00	1,502,144.00
164	EQUIPMENT	2,575,038.00	0.00	0.00	2,575,038.00
165	ACCUMULATED DEPRECIATION	-2,549,217.00	0.00	0.00	-2,549,217.00
182	AMNTS TO BE PROVIDED	376,711.00	0.00	0.00	376,711.00
191	DEFERRED OUTFLOWS - PENSIONS	93,524.00	0.00	0.00	93,524.00
Total ASSET ACCOUNTS		6,178,573.24	1,507,096.31	-851,433.87	6,834,235.68
GLCategory Title: EQUITY ACCOUNTS					
341	FUND BAL-NONSPENDABLE	-100.00	0.00	0.00	-100.00
342	FUND BAL-COMMITTED	-1,000,647.00	0.00	0.00	-1,000,647.00
344	FUND BALANCE	-2,832,743.70	824,252.69	-1,517,465.29	-3,525,956.30
348	INVESTMENT IN GENERAL FIXED AS	-1,828,260.00	0.00	0.00	-1,828,260.00
Total EQUITY ACCOUNTS		-5,661,750.70	824,252.69	-1,517,465.29	-6,354,963.30
GLCategory Title: LIABILITY ACCOUNTS					
201	VOUCHERS PAYABLE (VENDOR)	-33,012.06	386,771.03	-357,851.76	-4,092.79
206	NET OPEB LIAB	-328,656.00	0.00	0.00	-328,656.00
207	SALARIES AND BENEFITS PAYABLE	-8,630.89	8,630.89	0.00	0.00
208	COMPENSATED ABSENCES	-19,076.00	0.00	0.00	-19,076.00
209	NET PENSION LIABILITY	-118,970.00	0.00	0.00	-118,970.00
240	STALE DATED WARRANTS LIABILITY	-4,944.59	0.00	0.00	-4,944.59
291	DEFERRED INFLOWS - PENSIONS	-3,533.00	0.00	0.00	-3,533.00
Total LIABILITY ACCOUNTS		-516,822.54	395,401.92	-357,851.76	-479,272.38
		0.00	2,726,750.92	-2,726,750.92	0.00

Financial Summary

Revenue/Expenditure Balances

As Of = @today; Years = 1; Balances = Adopted Budget, Adjusted Budget, Month-To-Date Actual, Year-To-Date Actual, Year-To-Date Actual
 Fund [76470]
 Run: 2024-05-08 11:47 AM

		FY 2024			
Object	GL Object Title	Adopted Budget	Adjusted Budget	Month-To-Date Actual	Year-To-Date Actual
GL Key: 680810 – BOULDER CR FIRE PROTECTN DIST					
Revenues					
Character: 01 – TAXES					
40100	PROPERTY TAX-CURRENT SEC-GEN	1,074,554.00	1,173,092.00	0.00	1,114,047.10
40110	PROPERTY TAX-CURRENT UNSEC-GEN	20,752.00	25,220.00	0.00	23,342.91
40130	PROPERTY TAX-PRIOR UNSEC-GEN	0.00	0.00	0.00	2,295.03
40150	SUPP PROP TAX-CURRENT SEC	0.00	0.00	0.00	6,513.58
40151	SUPP PROP TAX-CURRENT UNSEC	0.00	0.00	0.00	578.14
40160	SUPP PROP TAX-PRIOR SEC	0.00	0.00	0.00	1,586.82
40161	SUPP PROP TAX-PRIOR UNSEC	0.00	0.00	0.00	350.28
40192	ASSESSMENTS	195,850.00	195,850.00	0.00	0.00
Total 01 – TAXES		1,291,156.00	1,394,162.00	0.00	1,148,713.86
Character: 07 – FINES, FORFEITURES & ASSMNTS					
44142	PENALTIES FOR DELINQUENT TAXES	0.00	0.00	0.00	166.57
44143	REDMPTN PNLTIES FOR DELINQ TXS	0.00	0.00	0.00	153.04
Total 07 – FINES, FORFEITURES & ASSMNTS		0.00	0.00	0.00	319.61
Character: 10 – REV FROM USE OF MONEY & PROP					
40430	INTEREST	7,500.00	7,500.00	0.00	92,486.46
Total 10 – REV FROM USE OF MONEY & PROP		7,500.00	7,500.00	0.00	92,486.46
Character: 15 – INTERGOVERNMENTAL REVENUES					
40830	ST-HOMEOWNERS' PROP TAX RELIEF	0.00	0.00	1,958.95	4,757.45
Total 15 – INTERGOVERNMENTAL REVENUES		0.00	0.00	1,958.95	4,757.45
Character: 19 – CHARGES FOR SERVICES					
41306	INSPECTION FEES	5,000.00	5,000.00	0.00	6,533.40
Total 19 – CHARGES FOR SERVICES		5,000.00	5,000.00	0.00	6,533.40
Character: 23 – MISC. REVENUES					
42384	OTHER REVENUE	32,600.00	32,600.00	1.00	26,580.74
Total 23 – MISC. REVENUES		32,600.00	32,600.00	1.00	26,580.74
Total Revenues		1,336,256.00	1,439,262.00	1,959.95	1,279,391.52
Expenditures					
Character: 50 – SALARIES AND EMPLOYEE BENEF					
51000	REGULAR PAY-PERMANENT	272,464.00	272,464.00	8,110.40	208,701.92
51005	OVERTIME PAY-PERMANENT	0.00	51,164.62	0.00	51,164.62
51010	REGULAR PAY-EXTRA HELP	44,000.00	44,000.00	3,100.00	59,411.00
51025	REGULAR PAY-CALL BACK	60,000.00	60,000.00	0.00	70,631.00
52010	OASDI-SOCIAL SECURITY	25,000.00	25,000.00	464.13	16,831.83
52015	PERS	43,909.00	43,909.00	920.23	44,264.40
53010	EMPLOYEE INSURANCE & BENEFITS	83,108.76	83,108.76	853.94	44,590.03
53015	UNEMPLOYMENT INSURANCE	5,000.00	5,000.00	17.50	2,576.82
54010	WORKERS COMPENSATION INSURANCE	21,000.00	21,000.00	0.00	20,293.00
Total 50 – SALARIES AND EMPLOYEE BENEF		554,481.76	605,646.38	13,466.20	518,464.62

Character: 60 – SERVICES AND SUPPLIES					
61110	CLOTHING & PERSONAL SUPPLIES	31,600.00	31,600.00	0.00	2,592.24
61215	RADIO	14,000.00	14,000.00	0.00	12,576.90
61221	TELEPHONE-NON TELECOM 1099	15,100.00	15,100.00	2,423.76	15,993.90
61310	FOOD	2,500.00	2,500.00	0.00	4,184.36
61535	OTHER INSURANCE	35,233.00	35,233.00	0.00	21,795.00
61720	MAINT-MOBILE EQUIPMENT-SERV	50,000.00	50,000.00	0.00	38,608.25
61725	MAINT-OFFICE EQUIPMNT-SERVICES	8,200.00	8,200.00	34.17	4,130.96
61730	MAINT-OTH EQUIP-SERVICES	7,900.00	7,900.00	326.42	1,393.67
61845	MAINT-STRUCT/IMPS/GRDS-OTH-SRV	30,188.00	30,188.00	0.00	18,527.94
62010	EMPL CERTIFICATES & LICENSES	3,000.00	3,000.00	137.00	2,154.62
62020	MEMBERSHIPS	5,060.00	5,060.00	0.00	2,126.51
62111	MISCELLANEOUS EXPENSE-SERVICES	100.00	100.00	0.00	0.00
62214	DUPLICATING SERVICES	1,000.00	1,000.00	0.00	0.00
62220	PHOTO COPY/PRINTER SUPPLIES	300.00	300.00	0.00	0.00
62221	POSTAGE	250.00	250.00	0.00	346.73
62222	SUBSCRIPTIONS/PERIODICALS	100.00	100.00	0.00	0.00
62223	SUPPLIES	8,500.00	8,500.00	0.00	4,989.71
62225	NON-PC SOFTWARE	10,850.00	10,850.00	0.00	8,047.23
62301	ACCOUNTING AND AUDITING FEES	5,000.00	5,000.00	0.00	6,000.00
62303	ADMIN SVCS BY OTHER CO DEPTS	19,100.00	19,100.00	0.00	7,581.00
62316	COMPUTER PROF SVCS	5,000.00	5,000.00	0.00	0.00
62325	DATA PROCESSING SERVICES	0.00	0.00	0.00	0.00
62327	DIRECTORS' FEES	2,400.00	2,400.00	0.00	2,400.00
62328	911 DISPATCH SERVICES	41,000.00	41,000.00	0.00	42,814.67
62358	LAUNDRY SERVICES	1,500.00	1,500.00	0.00	2,063.68
62360	LEGAL SERVICES	50,000.00	50,000.00	0.00	1,535.00
62367	MEDICAL SERVICES-OTHER	6,000.00	6,000.00	0.00	581.50
62381	PROF & SPECIAL SERV-OTHER	14,200.00	14,200.00	317.50	5,416.50
62420	LEGAL NOTICES	500.00	500.00	0.00	0.00
62710	FIELD EQUIPMENT	9,100.00	9,100.00	0.00	6,893.65
62827	ELECTION EXPENSE-OTHER	19,710.00	19,710.00	0.00	13,253.40
62888	SPEC DIST EXP-SERVICES	36,691.00	36,691.00	0.00	21,820.72
62914	EDUCATION & TRAINING(REPT)	24,100.00	24,100.00	0.00	8,482.09
62920	GAS, OIL, FUEL	25,000.00	25,000.00	0.00	16,796.07
63070	UTILITIES	10,000.00	10,000.00	0.00	4,194.29
Total 60 – SERVICES AND SUPPLIES		493,182.00	493,182.00	3,238.85	277,300.59
Character: 80 – FIXED ASSETS					
86110	BUILDINGS AND IMPROVEMENTS	200,000.00	200,000.00	0.00	0.00
86204	EQUIPMENT	50,000.00	50,000.00	0.00	0.00
Total 80 – FIXED ASSETS		250,000.00	250,000.00	0.00	0.00
Total Expenditures		1,297,663.76	1,348,828.38	16,705.05	795,765.21
Total 680810 – BOULDER CR FIRE PROTECTN DIST		38,592.24	90,433.62	-14,745.10	483,626.31
GL Key: 680815 – BOULDER CREEK FPD - MEASURE N					
Revenues					
Character: 01 – TAXES					
40192	ASSESSMENTS	0.00	0.00	0.00	184,149.78
Total 01 – TAXES		0.00	0.00	0.00	184,149.78
Character: 10 – REV FROM USE OF MONEY & PROP					
40430	INTEREST	0.00	0.00	0.00	25,436.51
Total 10 – REV FROM USE OF MONEY & PROP		0.00	0.00	0.00	25,436.51
Total Revenues		0.00	0.00	0.00	209,586.29
Total 680815 – BOULDER CREEK FPD - MEASURE N		38,592.24	90,433.62	-14,745.10	693,212.60



**BOULDER CREEK RECREATION & PARK DISTRICT
13333 MIDDLETON AVE. BOULDER CREEK, CA 95006**

Dear Members of Boulder Creek Fire District Board,

We hope this letter finds you well. On behalf of BCRPD the District Manager, Hallie Greene, and BCRPD Board would like to meet to discuss some of the access issues and lease/rental agreements that are currently in place.

It has come to our attention that the BC Fire District is in need of more space and access to the grounds. This use has created less access and some confusion for BC Recreation . We feel it would be useful to discuss the future of our District uses, and work on long term/ short term plans that will help our community and staff for both Districts.

Some of the topics we would like to discuss are below so that we can better prepare ourselves for a meeting.

We would like to request your staff and Board presence at a regularly scheduled BCRPD Meeting - Second Thursday of the month.

Items BC Recreation would like to discuss:

- Long term plans for the site and facility needs for BC Recreation and BC Fire Districts
- ADA access
- Staff access
- Parking lot
- Container boxes and potential for beautification
- Signage for BC Recreation access
- 2024 event/ use of lot
- Current lease
- Financial restraints for dealing with access

We appreciate all that you do for our community and would like to work on solutions that help our community and Districts operate safely and efficiently.

Warmest Regards,

Hallie Greene and BC Recreation Board

April 2024 Call Percentage

USER NAME	PERSONNEL ID	PERSONNEL TOTAL NUMBER OF INCIDENTS	TOTAL DEPARTMENT INCIDENTS	PERCENT OF TOTAL CALLS
Anderson, Mark	185	0	77	0%
Armbrust, Braden	183	14	77	18%
Band, Willow	161	21	77	27%
Biagiotti, Dan	133	0	77	0%
Bingham, Mark	87	24	77	31%
Boyd, Nathan	139	6	77	7%
Caruso, Sean	145	0	77	0%
Clark, Josh	104	8	77	10%
Cole, Hunter	143	2	77	2%
Cortinas, Vince	171	0	77	0%
Cortinas Jr, Vince	177	0	77	0%
Dahl, David	123	4	77	5%
De Silva, Dylan	181	4	77	5%
Everly, Kevin	98	18	77	23%
Fraser, Colin	147	7	77	9%
Goedeck, Tyler	169	14	77	18%
Graham, Jacob	137	1	77	1%
Hill, Jessica	138	0	77	0%
Hill, Parker	153	0	77	0%
Johnson, Luke	178	21	77	27%
Keil-Ribera, Jaden	172	6	77	7%
Kelly, Patrick	116	1	77	1%
Kindred, RJ	174	6	77	7%
Klair, Will	170	6	77	7%
Kustin, Garrett	173	0	77	0%
Locatelli, Ty	103	0	77	0%
Maes, Steve	136	0	77	0%
McCormack, Ryan	155	0	77	0%
Moberg, Johnathan	180	43	77	55%
Robustelli, Walker	156	1	77	1%
Rocca, Mike	31	16	77	20%
Scruggs, Robert	163	3	77	3%
Slaughter, Ben	158	13	77	16%
Vandersteen, Jeroen	184	0	77	0%
Vega, Gabe	90	9	77	11%
Wels, Chris	113	1	77	1%
Wise, Andy	164	10	77	12%
Wise, Chuck	56	23	77	29%
Zachary, Ian	115	29	77	37%

Page 19 of 36
Quarterly Report
Feb 1, 2024 to April 30, 2024

Call Percentage

USER NAME	PERSONNEL ID	PERSONNEL TOTAL NUMBER OF INCIDENTS	TOTAL DEPARTMENT INCIDENTS	PERCENT OF TOTAL CALLS
Anderson, Mark	185	12	280	4%
Armbrust, Braden	183	53	280	18%
Band, Willow	161	96	280	34%
Biagiotti, Dan	133	14	280	5%
Bingham, Mark	87	88	280	31%
Boyd, Nathan	139	17	280	6%
Caruso, Sean	145	6	280	2%
Clark, Josh	104	34	280	12%
Cole, Hunter	143	36	280	12%
Cortinas, Vince	171	3	280	1%
Cortinas Jr, Vince	177	0	280	0%
Dahl, David	123	56	280	20%
De Silva, Dylan	181	19	280	6%
Everly, Kevin	98	82	280	29%
Fraser, Colin	147	34	280	12%
Goedeck, Tyler	169	83	280	29%
Graham, Jacob	137	27	280	9%
Hill, Jessica	138	3	280	1%
Hill, Parker	153	38	280	13%
Johnson, Luke	178	88	280	31%
Keil-Ribera, Jaden	172	61	280	21%
Kelly, Patrick	116	18	280	6%
Kindred, RJ	174	65	280	23%
Klair, Will	170	13	280	4%
Kustin, Garrett	173	1	280	0%
Locatelli, Ty	103	22	280	7%
McCormack, Ryan	155	0	280	0%
Moberg, Johnathan	180	171	280	61%
Robustelli, Walker	156	18	280	6%
Rocca, Mike	31	60	280	21%
Scruggs, Robert	163	19	280	6%
Slaughter, Ben	158	67	280	23%
Vandersteen, Jeroen	184	7	280	2%
Vega, Gabe	90	36	280	12%
Wels, Chris	113	14	280	5%
Wise, Andy	164	53	280	18%
Wise, Chuck	56	79	280	28%
Zachary, Ian	115	83	280	29%

**.02 Repair of the fire station kitchen
(verbal)**

**.03 Station generator replacement
(no report)**

**.04 Special Districts Associations
(verbal, possible action by board)**

Supplemental Data for Joining FDAC Agenda Item

Subject: Membership in **Fire Districts Association of California (FDAC)**

The board has been kicking around the idea of joining FDAC or the **California Special Districts Association (CSDA)** for several months now. Everyone has said they are in favor of doing something but wanted more information. After some research, the organization that seems to me to fit our needs is FDAC.

Chief Bingham has been in contact with FDAC but has not yet scheduled a presentation (as of this writing) with them so as not to interfere with the presentation from CSDA.

I was told by Chief Bingham that several members of the Central Fire District Board of Directors had gone to the FDAC annual conference so I took it upon myself to contact each of them via email. I received replies from John Lucchesi and Michael Hushaw.

I spoke with John Lucchesi on the phone for about an hour and he spoke very highly of FDAC. I also received the following email from Director Hushaw in reply to my query to him:

Thank you for reaching out. I served on the Aptos/La Selva Fire Board during the merger with Central Fire of Santa Cruz County. FDAC & CSDA I have found to be incredible resources as a board member. They cover such a broad spectrum related directly to special districts of California from legislation, financial planning to best practices. I have gained so much knowledge (Good/Bad) from other Districts experiences. Always great take away intel I find very useful in a Board Director setting. In fact, I would encourage any newly elected and/or appointed Board Director to attend . Our Chief Nee has been highly supportive regarding attendance.

All the best,

Michael Hushaw
Board Director
Central Fire District of Santa Cruz County

I then arranged a meeting with Bob Locatelli and Director Lucchesi to further discuss his impressions of what FDAC has done for Central Fire. I would liked to have included the rest of the BCFD board in

these discussions, but that could very probably violate the Brown Act. We met on Wednesday, May 8 here in Boulder Creek.

Director Lucchesi was VERY enthusiastic about FDAC. He has been to the **FDAC Annual Conference** and to the **FDAC COA¹ in Fire District Leadership Program**. He stated that both had been helpful to his Board in general and to him personally. The information obtained and the networking opportunities were both remarkable.

Cost of Membership: \$250

Fire District Leadership Program Cost: \$300 Members/ \$450 Non-Members
I don't know if this is per person or per organization

I have concluded this will be an excellent organization of which to become a member.

I move that Chief Bingham submit an application for membership (found online)

¹ COA stands for "Certificate of Achievement"



When might the siren be used?

Primary use of siren: In the event of a disaster or large-scale emergency, our siren may be activated to alert residents to tune into local media (City website, social media, radio and television stations) for further information and instructions.

Secondary use of siren: Traditionally we set off the siren to mark the start of our 4th of July celebration pancake breakfast fundraiser event.

Don't call 9-1-1...

When you hear sirens. Use 911 for life-threatening emergencies only. The Boulder Creek Fire Protection District emergency warning system is tested on each Tuesday of every month at 7:00pm. If you hear the siren at any other time, tune in to KBCZ 89.3 FM, KSCO 1080 AM or KSCO 104.1 FM and local TV stations for further information.



Website Accessibility Compliance Report

Reporting Period: May 2024

Compliance Snapshot



Number of pages scanned: 205

This website currently has 205 pages that are accessible to the public. All of these pages were scanned and evaluated in preparation of this report.

Pages in the process of remediation: 0

This website currently has 0 pages that require remediation to meet full compliance.

Page	Score
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issue	Count
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Accessibility Progress Snapshot

Number of pages remediated this month: 1

Throughout this month, 1 pages on this website were fixed.

Number of images remediated this month: 0

Throughout this month, 0 images on this website were fixed.

**.07 Apparatus replacement schedule committee
(verbal)**

**.08 Budget committee
(verbal)**

Page 29 of 36
P-004
Boulder Creek Fire Protection District
Policies and Procedures

Section: Personnel
Subject: Stipends/Wages
Policy: P-004

Date Revised: 7/11/23
Fire Chief: M.Bingham
Board Chair: Rick Rogers

Purpose:

This policy explains the various stipends and wages paid by the Boulder Creek Fire Protection District to its employees.

Policy:

Boulder Creek Fire Protection District will pay the following wages and stipends:

Day Help	\$22.00/hour
Part Time Maintenance Worker	\$22.00/hour
Specialized Help (Mechanical, Fire Prevention etc.)	\$35.00/hour
Internship Program Primary Instructor's	\$5,000
Fire Chief	See Fire Chief Employment Agreement
Battalion Chief	\$550/month
Captain	\$350/month

Administrative Secretary 1

Entry Level \$28/hour

Based on a 19 hour work week. Step increases are based on successful performance reviews.

Fire Call Response:

\$6.00 per call for 0-30% response
\$12.00 per call for 31-50% response
\$17.00 per call for 51-100% response

Drill Attendance:

\$10.00 per drill for 0-50% attendance
\$20.00 per drill for 51-100% attendance
\$25.00 for special drill attendance

Strike Team Pay:

The District will reimburse employees the full amount of reimbursement from the State for the amounts on file with OES via the approved current Salary Survey. All taxes, SDI, and any other liabilities incurred to the District shall be withheld from the payment. The employees will be paid after the proper paper work is submitted to the State for payment (See Policy A-005). The current rates are as follows:

Chief	See current Cal OES salary survey
Battalion Chief	See current Cal OES salary survey
Captain	See current Cal OES salary survey
Engineer	See current Cal OES salary survey
Firefighter	See current Cal OES salary survey

Boulder Creek Fire Protection District
Policies and Procedures

Procedure:

Day Help/Specialized Help

- A. Day Help/Specialized Help are Department members who are requested to work by the Fire Chief on a day to day basis, for various purposes, as needed.
- B. Day Help/Specialized Help will receive timecards from the Fire Chief, and record their time and days worked.
- C. Day Help/Specialized Help will turn in their time cards, on the Thursday before payroll, to the District Secretary.
- D. Paychecks will be received on the following payroll cycle.
- E. Hours worked will be rounded off to the closest quarter hour.

Part Time Maintenance Worker

- A. See Policy P-001.
- B. Part Time Maintenance Workers will receive timecards from the Fire Chief, and record their time and days worked.
- C. Part Time Maintenance Workers will turn in their time cards, on the Thursday before payroll, to the District Secretary.
- D. Hours worked will be rounded off to the closest quarter hour.
- E. Paychecks will be received on the following payroll cycle.

Battalion Chiefs/ Captains

- A. Battalion Chiefs/ Captains receive a monthly stipend for extra duties and assignments.
- B. Battalion Chiefs/ Captains shall be paid monthly.
- C. The District Secretary shall be responsible for submitting to payroll.

Internship Primary/Secondary Instructors

- A. Internship Instructors shall be assigned by the Fire Chief.
- B. Internship Instructors are entitled to the stipend, decided upon by the Fire Chief, upon completion of each intern program.
- C. The District Secretary shall be responsible for submitting to payroll.

Fire Call Response/Drill Attendance

- A. All Battalion Chiefs, Captains and Firefighters will receive stipends based on the above rates in the first week of each December.
- B. The District Secretary shall submit to payroll on the most appropriate day so that checks will be received by the first week of each December.

Strike Team Pay

- A. The Company Officer of the Strike Team apparatus shall complete the Cal OES Mutual Aid Reimbursement System (MARS) Documentation. A copy shall be provided to the Fire Chief.
- B. Upon receipt of the State of California Reimbursement Invoice, the Fire Chief shall sign and date the invoice and return to the State. Employees shall be paid for the Strike Team deployment at this time.

Supplemental Data for Firefighter Pay Raise Agenda Item

The firefighter and officer pay has remained mostly unchanged for many, many years. This includes both the per call pay as well as the monthly stipend.

I have done some research and found that BCFD is the lowest paid department in the valley. I have also found that basic pay rates have not increased since before 2009, a span of more than 15 years. I have attached the Policy P-004 from 2009 and 2023 to verify this assertion.

I have also calculated the value of what the lowest level current per call pay would be if it had followed the yearly rate of inflation. I came up with a value of \$10.71.

Additionally, I talked to the other departments in the Valley to see what they were paying their firefighters. See Attachment #3.

As can be seen, all of the other Valley departments for the most part are making more than our firefighters while running far fewer calls. The sliding scale only makes the problem worse. A firefighter in Felton would get \$1500 for 100 calls. A firefighter in Boulder Creek would get \$600 for \$100 calls.

In conclusion, when comparing the per call pay for the BCFD personnel to the other Valley volunteer departments, BCFD personnel are underpaid for much more work

I am proposing that a committee be formed to determine how much this pay should be increased. The committee should have completed their investigation and returned a recommendation to the board in no more than 2 months.

Section: Personnel
Subject: Stipends/Wages
Policy: P-004

Date Approved: 6/9/09
Fire Chief: Kevin McClish
Board Chair: Rick Rogers

Purpose:

This policy explains the various stipends and wages paid by the Boulder Creek Fire Protection District to its employees.

Policy:

Boulder Creek Fire Protection District will pay the following wages and stipends:

Day Help	\$17.00/hour
Part Time Maintenance Worker	\$20.00/hour
Specialized Help (Mechanical, Fire Prevention etc.)	\$35.00/hour
Internship Program Primary Instructor	\$1000
Internship Program Secondary Instructor	\$800
Fire Chief	See Fire Chief Employment Agreement
District Secretary	\$2,760/month
Battalion Chief	\$550/month
Captain	\$350/month
Lieutenant	\$250 /month

Fire Call Response:

- \$6.00 per call for 0-30% response
- \$12.00 per call for 31-50% response
- \$17.00 per call for 51-100% response

Drill Attendance:

- \$10.00 per drill for 0-50% attendance
- \$20.00 per drill for 51-100% attendance
- \$25.00 for special drill attendance

Strike Team Pay:

The District will reimburse employees the full amount of reimbursement from the State for the amounts on file with OES. All taxes, SDI, and any other liabilities incurred to the District shall be withheld from the payment. The employees will be paid after the proper paper work is submitted to the State for payment (See Policy A-005). The current rates are as follows:

Chief	\$40/hour
Battalion Chief	\$35/hour
Captain	\$27/hour
Engineer	\$23/hour
Firefighter	\$19/hour

Attachment #1

Section: Personnel
Subject: Stipends/Wages
Policy: P-004

Date Revised: 7/11/23
Fire Chief: M.Bingham
Board Chair: Rick Rogers

Purpose:

This policy explains the various stipends and wages paid by the Boulder Creek Fire Protection District to its employees.

Policy:

Boulder Creek Fire Protection District will pay the following wages and stipends:

Day Help	\$22/hour
Part Time Maintenance Worker	\$22/hour
Specialized Help (Mechanical, Fire Prevention etc.)	\$35/hour
Internship Program Primary Instructor's	\$5000
Fire Chief	See Fire Chief Employment Agreement
Battalion Chief	\$550/month
Captain	\$350/month

Administrative Secretary 1

Entry Level 28/hour

Based on a 19 hour work week. Step increases are based on successful performance reviews.

Fire Call Response:

- \$6.00 per call for 0-30% response
- \$12.00 per call for 31-50% response
- \$17.00 per call for 51-100% response

Drill Attendance:

- \$10.00 per drill for 0-50% attendance
- \$20.00 per drill for 51-100% attendance
- \$25.00 for special drill attendance

Strike Team Pay:

The District will reimburse employees the full amount of reimbursement from the State for the amounts on file with OES via the approved current Salary Survey. All taxes, SDI, and any other liabilities incurred to the District shall be withheld from the payment. The employees will be paid after the proper paperwork is submitted to the State for payment (See Policy A-005). The current rates are as follows:

The rest of the text of the policy has been omitted for brevity

Attachment #2

Comparable Rates of Pay to Other Valley Departments

Ben Lomond

Rank	Per Call Rate	Training Rate
Asst. Chief	\$25	\$30
Captain	\$23	\$23
Engineer	\$23	\$23
FF/EMT	\$22	\$22
FF	\$16	\$16

Felton

Rank	Per Call Rate	Training Rate
Night Shift	\$50/nite	N/A
Captain	\$20	Rates are the same for calls
Engineer	\$17.50	
FF/EMT	\$15	
FF	\$12	
EMT Only	\$12	

Zanante

For personnel that are EMTs, the rates below get a \$2 bonus per call.

Rank	Per Call Rate	Training Rate
Chief	\$22	\$30
Captain	\$18	\$20
FF	\$12	\$12

Attachment #3

Chief's Report

May 21st, 2024

Administration

- Attended County EMSIA meeting
- Attended County Chiefs Association meeting
- Attended County Operations meeting
- Attended Net Com Task meeting
- Attended District Council meeting
- 2024 BCFPD High School Fire Internship week 19
- Attended Cal OES Region II all hands for operational area coordinators (Seasonal briefing with predictions) meeting
- Postponed Captains test until further notice
- Planning has begun for new hire Firefighter agility and interviews
- Revisited Camp Harmon for follow up inspection (passed)
- Monterey Bay Air Resource District (MBARD) site visit completed
- Attended SLV Leaders Communication Summit hosted by FireWise / Fire Safe Council of S.C. in Ben Lomond (Hubbard Gulch community)
- Met with Boulder Creek Library to update their Knox Box / fire alarm system and contact information.
- Apparatus Replacement Schedule Committee met and discussed changes
- Met with Architech to discuss kitchen remodel
- Attended Santa Cruz County Fire Investigators Task Force (SCCFITF) meeting
- Conducted residential sprinkler inspection (rough)
- Attended Santa Cruz County Planning Commission meeting for the topic of Low Impact Camping Ordinance (LICA) meeting
- Attended Fire Prevention Officers meeting
- Private road residential inspection for safety and access (owners are selling and concerned)
- Attended San Lorenzo Valley Emergency Network (SLV-EN) the topic was focused on evacuation
- Attended (3) Auditor interviews for Work Comp (SCCFAIG) JPA
- Hosted at BCFPD fire station for Big Basin Water Conservatorship community meeting
- Attended Budget Sub Committee meeting

Operations

- Chief Vega, Chief Everly and Chief Bingham along with Engineer Goedeck, Engineer Cole instructed State Fire Marshal (SFM) Driver Operator 1A for (6) BCFPD personnel
- New 2166 is in service
- Another Knox product was installed per fire code requirements
- Hosted station visit for local Cub Scouts
- Attended planning meeting and site walk through Active Shooter training (July 2024)

Maintenance

- Cleaned station solar panels
- All apparatus nozzle maintenance
- Station 1 roll up door maintenance completed
- Vehicle inventories and mechanicals completed
- Station landscape maintenance along Hwy 9 and around near bus stop
- Calibration of atmospheric monitors for each unit
- Found water leak in hall bathroom working on repair
- Fuel cage cleaned and organized
- Fuel delivery received