



## BOULDER CREEK FIRE PROTECTION DISTRICT

13230 Central Avenue, Boulder Creek CA 95006 · Office: (831) 338-7222 · Fax: (831) 338-7226

### Board of Directors Regular Board Meeting Agenda

MEETING: Boulder Creek Fire Protection District

DATE: August 13th, 2024

TIME: 9:00 A.M.

PLACE: Boulder Creek Fire Protection District Fire Hall  
13230 Central Avenue  
Boulder Creek, CA 95006

PURPOSE: BCFPD Regular Monthly Board Meeting

AGENDA:

- 1.0 Convene Meeting/Roll Call  
*Chairperson of the Board of Directors calls the meeting to order. District Secretary calls the roll of Board of Directors.*
- 2.0 Additions and Deletions to Agenda:  
*Additions to the Agenda, if any, may only be made in accordance with California Government Code Section 54954.2 (Ralph M. Brown Act) which includes, but is not limited to, additions for which the need to take action is declared to have arisen after the agenda was posted, as determined by two-thirds vote of the Board of Directors (or if less than two-thirds of the members are present, a unanimous vote of those members present).*
- 3.0 Oral Communications:  
*This portion of the agenda is reserved for Oral Communications by the public for items which are not on the agenda. Any person may address the Board of Directors at this time, on any subject that lies within the jurisdiction of the District. Normally, presentations must not exceed (3) minutes in length, and individuals may only speak once during Oral Communications. No actions may be taken by the Board of Directors on any Oral Communications presented. However, the Board of Directors may request that the matter be placed on a future agenda. Please state your name and town/city of residence at the beginning of your statement for the record. If you would like to comment while using Zoom, use the chat function to express interest in making public comments.*

4.0 Approval of Minutes

.01 Regular Board Meeting July 9th, 2024

5.0 Approval/Payment of Bills and Review of Financials

6.0 Correspondence

7.0 Unfinished Business

*Members of the public will be given the opportunity to address each scheduled item prior to Board action. The Chairperson of the Board may establish an item limit for members of the public to address the Board on agenized items.*

.01 NFIRS / First Due report

.02 Repair of the fire station kitchen

.03 Station generator replacement

.04 Website compliance check

.05 Apparatus replacement schedule committee

.06 Budget committee

.07 P-004 Stipends and Wages committee. Possible action by board

.08 Subcommittee review of lease with BCRPD

.09 Historical Society Blue Plaque

.10 California Special District Association membership

8.0 New Business

.01 Surplus revenues to reserve accounts

9.0 Chief's Report

10.0 Adjournment

*In compliance with the requirements of Title II of the American Disabilities Act of 1990, the Boulder Creek Fire District requires that any person in need of any type of special equipment, assistance or accommodations(s) in order to communicate at the District's Public Meeting, a contact the District Secretary's Office at (831) 338-7222 a minimum of 72 hours prior to the scheduled meeting. Agenda documents may be reviewed in the office of the Boulder Creek Fire District, 13230 Central Avenue, Boulder Creek CA 95006.*

## 4.0 Approval of Minutes



## **BOULDER CREEK FIRE PROTECTION DISTRICT**

13230 Central Avenue, Boulder Creek CA 95006 · Office: (831) 338-7222 · Fax: (831) 338-7226

Board of Directors  
Minutes of the Board of Directors Meeting  
Regular Board Meeting  
July 9th, 2024

- 1.0 Convene Meeting/Roll Call
- The Regular Board meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Chairman Locatelli on July 9th, 2024 at 9:00 A.M. Present were, Director Robustelli, Director Locatelli, Director Presswood, Director Currier, Director Scruggs, Fire Chief Bingham and Admin Aileigh McCormack. Two public members were present.
- 2.0 Additions and Deletions to Agenda
- None
- 3.0 Oral Communications
- Chuck Wise spoke on behalf of the Boulder Creek Fire District Social Dept.
  - The Model T will be undergoing service and maintenance.
  - There has been a recent discussion and decision to purchase a UTV for 911 calls due to the increasing need to get to harder to reach places/people. In the past the fire district has borrowed State Parks or privately owned UTVs. The board discussed the need to store the UTV behind the station under a canopy / cover and within camera view. It also needs to be secured to prevent theft.
  - Chief Bingham explained training and policies for use of the UTV will be developed.
  - BCFD Inc. is purchasing 100% of the UTV and it will be fully outfitted.
- 4.0 Approval of Minutes
- .01 Regular Board Meeting June 11th, 2024
- No corrections or deletions made.
  - Motion made by Dir. Robustelli to approve the minutes from the Regular Meeting June 9th, 2024, seconded by Dir. Presswood. Vote was unanimous. Motion carries.
- 5.0 Approval/Payment of Bills
- .01 Approval/Payment of Bills and Review of Financials
- Dir. Presswood suggested Dir. Scruggs split his annual stipend with retired Dir. Rogers since they both worked half the year. During last fiscal year, Dir. Rogers was on the board for 5 months and he should receive \$250 and Dir. Scruggs was on for 6 months and should receive \$300. The remaining amount will just stay in the account.
  - The Chief and Admin will work with the County to get everything sorted and clarified for our records. The check will be canceled.
  - Chief explained we purchased body armor and were unable to purchase helmets before fiscal year end, we will have to purchase those separately.
  - Motion made by Dir. Robustelli to approve the payment of bills in the amount of \$75,968.63 seconded by Dir. Currier. Vote was unanimous. Motion carries.

- 6.0 Correspondence
- BCRPD sent a letter with items they wish to discuss access issues and lease/rental agreements that are currently in place between the BCRPD Board and BCFPD Board.
  - The sub committee is Chief Bingham, Dir. Currier and Dir. Locatelli.
  - Chief Bingham is working with Hallie Greene to find a time to set a meeting.
- 7.0 Unfinished Business
- .01 NFIRS / First Due reports
- A total of 85 incidents were responded to in the month of June.
- .02 Repair of the fire station kitchen
- Bill Kempf was able to send us a partial CAD drawing for the kitchen. Waiting on the final drawing.
- .03 Station generator replacement
- A message from Giant Electric is provided regarding prices on generators.
  - The current system has the capacity to run the firehouse, rec district, siren, etc. this was demonstrated during the CZU fire.
  - Chief Bingham is looking for direction to gather the cost and size of the generator wanted.
  - Dir. Robustelli is wanting to work with local companies.
  - Chief Bingham and Dir. Locatelli set up a meeting with Giant Electric to clarify what is wanted/needed and gather quotes.
- .04 Website Compliance check
- Scored 100% for website compliance
- .05 Apparatus replacement schedule committee
- Chief Bingham has gathered enough information that a sub committee date can be set.
- .06 Budget committee / Excess funds from past FY move to reserve accounts
- Dir. Presswood briefed the board that there was an excess amount of \$925,000 at the end of last fiscal year and excess of \$425,000 the year prior adding up to slightly over a million.
  - Finance subcommittee will discuss and bring a recommendation for the board to review.
- .07 P-004 Stipends and Wages committee. Possible action by board
- The sub committee reported it is looking to make changes to the current pay for calls, BC and Captain stipends and drills.
  - Ranges for increasing pay per call, training and officer stipends were provided in the board packet.
  - The board agreed to set a goal for next month to make a decision on the raise.
- .08 Subcommittee review of lease with BCRPD
- This topic was talked about under correspondence. No date has been set to meet at this time.
- 8.0 New Business
- .01 Historical Society "Blue Plaque" for office building

- Lisa Robinson approached Dir. Presswood<sup>6</sup> and asked if the district would be interested in applying for a historical plaque for the office building. It costs around \$250.
- No action was taken

9.0 Chief's Report

10.0 Adjournment at 11:10AM

## **5.0 Approval/Payment of Bills and Review of Financials**

**BOULDER CREEK FIRE PROTECTION DISTRICT  
PAYROLL TO BE APPROVED 6/01/24 - 6/28/24  
FISCAL YEAR 2023-2024**

<b>REGULAR PAYROLL</b>						
<b>Line</b>	<b>Acct</b>	<b>Employee Name</b>	<b>Description</b>	<b>Amount for PP 6/29-7/12 #1</b>	<b>Amount for PP 7/13-7/26 #2</b>	<b>Total Amount for 6/29-7/26 #1 &amp; #2</b>
1	51000	Bingham, Mark	Chief	\$6,346.40	\$6,346.40	\$12,692.80
2	51000	Bingham, Mark	Quarterly unused vacation payout	\$2,136.84	-	\$2,136.84
3	51000	Everly, Kevin	Battalion Chief	\$550.00	\$0.00	\$550.00
4	51000	Vega, Gabe	Battalion Chief	\$550.00	\$0.00	\$550.00
5	51000	Wise, Chuck	Battalion Chief	\$550.00	\$0.00	\$550.00
6	51000	Rocca, Michael	Captain	\$350.00	\$0.00	\$350.00
7	51000	Wels, Christopher	Captain	\$350.00	\$0.00	\$350.00
8	51000	Dahl, David	Captain	\$350.00	\$0.00	\$350.00
9	51000	Graham, Jacob	Captain	\$350.00	\$0.00	\$350.00
10	51000	McCormack, Aileigh	Administrative Assistant	\$1,064.00	\$1,064.00	\$2,128.00
11	51010	Band, Willow	Maintenance Worker	\$700.00	\$700.00	\$1,400.00
12	51010	Johnson, Luke	Day Worker	\$950.00	\$1,250.00	\$2,200.00
13	51010	Moberg, Jonathan	Day Worker	\$1,300.00	\$1,500.00	\$2,800.00
14	51010	Johnson, Luke	Mutual Aid	-	\$106.52	\$106.52
15	51010	Moberg, Jonathan	Mutual Aid	-	\$106.52	\$106.52
						<b>\$26,620.68</b>

**NOTES:**



5.0 Approval /Payment of Bills

BOULDER CREEK FIRE PROTECTION DISTRICT  
 US BANK APPROVED FOR PAYMENT  
 FISCAL YEAR 2024-2025

Line	BILLS PAID 6/22/2024 - 7/22/2024			Amount
1	Account #	Vendor	Description	Amount
2	61845	Amazon	Door receiver for station doors	\$65.59
3	62914	CA OES	Regional Fire Academy Haz Mat	\$60.00
4	61845	Amazon	(10) Door openers	\$194.94
5	62225	Active911	Additional licenses added to subscription	\$39.63
6	61730	Scarborough Building Supply	Shop-vac cartridge filters	\$68.64
7	62888	Amazon	Photo backdrop for portrait photos	\$18.60
8	63070	PG&E	Station- monthly	\$95.00
9	62914	Signz Direct	Custom made shade tent and table cover	\$1,058.32
10	63070	SLV Water	Station- monthly	\$149.54
11	63070	SLV Water	Office- monthly	\$65.36
12	62914	Target Solutions / Vector Solutions	Training & Education software	\$3,520.00
13	62358	Mission Linen	Linen Services (rags and rugs)	\$70.18
14	61845	Allards Septic	Septic pump for fire station and sheriff sub-station	\$1,875.00
15	62223	Amazon	Lysol disinfectant spray	\$59.88
16	62223	Amazon	Lysol disinfectant wipes	\$35.92
17	62381	Streamline	Website- monthly	\$355.00
18	61845	Greenwaste	Garbage- monthly	\$526.63
19	61725	Curtis Tools for Heroes	Hurts tool servicing	\$3,207.48
20	63070	SLV Water	Office- monthly	\$65.36
21	63070	SLV Water	Station- monthly	\$161.57
22	61221	Verizon Wireless	2100 cell phone & district ipads	\$502.07
23	63070	PG&E	Office- monthly	\$27.75
24	62225	Ready NAS	Cloud storage- monthly	\$10.00
25	62223	Amazon	Toilet paper	\$30.16
26	62223	Amazon	Trash bags	\$56.82
27	62223	Amazon	AAA batteries	\$14.55
28	62223	Amazon	Paper towels	\$27.24
29	61221	Comcast	Office phones & internet- monthly	\$509.80
30	62888	Fanatics	Stolen card / fraud charge (will be refunded by US Bank)	\$427.56
31	62888	Cinnabon	Stolen card / fraud charge (will be refunded by US Bank)	\$74.18
32	<b>GRAND TOTAL FOR BILLS PAID via CALCARD</b>			<b>\$13,372.77</b>
33				
34	<b>Vendor</b>	<b>Description</b>		<b>Amount</b>
35	US Bank	US Bank Credit Card Statement 07/23/2024		\$13,372.77
36				
37	<b>Statement Balance and Bills Paid Total are the Same</b>			<b>TRUE</b>
38	<b>Amount Paid to US Bank</b>			<b>\$13,372.77</b>

BOULDER CREEK FIRE PROTECTION DISTRICT  
US BANK PURCHASES  
TO BE REIMBURSED BY SOCIAL DEPARTMENT

Line	Acct	Vendor	Description	Amount
1				
2				
3				
4				
5				
6				
7				
8			<b>GRAND TOTAL to be Reimbursed</b>	<b>\$0.00</b>

5.0 Approval /Payment of Bills

**BOULDER CREEK FIRE PROTECTION DISTRICT  
BILLS APPROVED FOR PAYMENT 7/10/2024 - 8/12/2024  
FISCAL YEAR 2023-2024**

<b>Line</b> <b>BILLS TO BE PAID via Check 07/22/24</b>					
<b>1</b>	<b>Vendor #</b>	<b>Account #</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
2	V107034	53010	Sam Robustelli	Health Insurance Reimbursement- August 2024	\$636.20
3	V45930	53010	FDAC EBA C/O Keenan Setech	Fire Chief Life Insurance - July	\$38.00
4	V118736	62020	Santa Cruz County Fire Chief's Association	Annual Dues	\$300.00
5	V104861	54010	Keenan Associates	SCCFAIG FY24/25	\$18,783.00
6	V113798	62010	Santa Cruz County Health Service Agency	EMT Recertification- Fraser	\$100.00
7	V127457	62010	EMT Certification Fund	EMT Recertification- Fraser	\$37.00
8	V13917	62328	Santa Cruz Regional 9-1-1	First half annual dues FY24/25	\$18,546.00
9	V121826	61221	Avaya	Monthly phone contract- June and July	\$360.54
10	V107826	62888	SLV Fire Districts Council	Annual contribution education trailer FY24/25	\$2,000.00
11	V107826	62888	SLV Fire Districts Council	Annual contribution air support group FY24/25	\$2,000.00
13	V39212	62225	FirstDue	NFIRS reporting First Due software	\$5,512.50
14	V129814	61730	Municipal Emergency Services (MES)	SCBA flow test	\$59.71
15	V119423	62020	Emergency Medical Services Integration Authority (EMSIA)	EMSIA Dues Assessment for FY24/25	\$1,500.00
16	V108670	53010	Health Care Dental	Bingham & McClish Dental- August	\$229.79
17	V128845	61725	US Bank Equipment Finance	Konica Printer Equipment- monthly rental for two printers- August	\$210.20
					<b>\$50,312.94</b>

<b>Line</b> <b>BILLS TO BE PAID via Check 08/06/24</b>					
<b>1</b>	<b>Vendor #</b>	<b>Account #</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
2	V15383	62367	Central Coast CISM Team	Critical Incident Stress Management (CISM) for personnel	\$250.00
3	V128403	62301	Pehling & Pehling	Audit deposit for FY23/24	\$3,150.00
4	V129282	61215	Silke Communications	Radio repair and R-2166 replacement antenna	\$295.96
5	V108670	53010	Health Care Dental	Bingham & McClish Dental- September	\$229.79
					<b>\$3,925.75</b>

**CHECKS PAGE TOTAL**

**\$54,238.69**

**BOULDER CREEK FIRE PROTECTION DISTRICT  
GRAND TOTALS OF PAYROLL AND BILLS  
FISCAL YEAR 2023-2024**

Line	Description	Amount
1	TOTAL for Bills Paid via Check	\$54,238.69
2	TOTAL for Bills Paid via CalCard	\$13,372.77
3		
4	GRAND TOTAL for ALL Bills Paid (Check and CalCard)	\$67,611.46
5		
6	TOTAL for Journal Entries	\$242.50
7	TOTAL for Strike Teams	\$0.00
8	TOTAL for Paynight	\$0.00
9	TOTAL for Regular Payroll	\$26,620.68
10		
11	GRAND TOTAL for ALL Payroll	\$26,863.18
12		
13		
14		
15	<b>GRAND TOTAL of ALL Bills and Payroll</b>	<b>\$94,717.14</b>

# INVOICE 080524BOU

05 August 2024

PAYMENT DUE : NET 30

Boulder Creek Fire Protection District  
Attn: Chief Bingham  
13230 Central Avenue  
Boulder Creek CA 95006

Ben Lomo

QUANTITY	DETAILS	UNIT PRICE
1	Portion of fee for Annual Calibration of Fit Test equipment plus shipping (Total charge was \$970 -please see attached invoice/receipt for your records.)	242.50

Discount

Net Total

Tax

#NAME?

OT

Payment Reference: 080524BOU

#NAME?

## General Ledger Balance Sheet

As Of = @today; Years = 1; Closed = Y; Chart Fields = GLKey,FundType,Fund,Object,GLCategory,GLClass,GLAcc  
Fund [76470]

Run: 2024-08-06 09:51 AM

		FY 2025			
GL Acct	GLAccount Title	Beginning Balance	Year-To-Date Debits	Year-To-Date Credits	Ending Balance
<b>GLCategory Title: ASSET ACCOUNTS</b>					
101	CASH BALANCE	4,521,567.78	4,180.49	-168,826.21	4,356,922.06
102	IMPREST CASH	100.00	0.00	0.00	100.00
161	LAND	300,295.00	0.00	0.00	300,295.00
162	STRUCTURES AND IMPROVEMENTS	1,502,144.00	0.00	0.00	1,502,144.00
164	EQUIPMENT	2,575,038.00	0.00	0.00	2,575,038.00
165	ACCUMULATED DEPRECIATION	-2,549,217.00	0.00	0.00	-2,549,217.00
182	AMNTS TO BE PROVIDED	376,711.00	0.00	0.00	376,711.00
191	DEFERRED OUTFLOWS - PENSIONS	93,524.00	0.00	0.00	93,524.00
Total ASSET ACCOUNTS		6,820,162.78	4,180.49	-168,826.21	6,655,517.06
<b>GLCategory Title: EQUITY ACCOUNTS</b>					
341	FUND BAL-NONSPENDABLE	-100.00	0.00	0.00	-100.00
342	FUND BAL-COMMITTED	-1,000,647.00	0.00	0.00	-1,000,647.00
344	FUND BALANCE	-3,454,878.65	169,426.21	-65,024.50	-3,350,476.94
348	INVESTMENT IN GENERAL FIXED AS	-1,828,260.00	0.00	0.00	-1,828,260.00
Total EQUITY ACCOUNTS		-6,283,885.65	169,426.21	-65,024.50	-6,179,483.94
<b>GLCategory Title: LIABILITY ACCOUNTS</b>					
201	VOUCHERS PAYABLE (VENDOR)	0.00	135,196.66	-135,196.66	0.00
202	ACCOUNTS PAYABLE	-51,408.17	51,408.17	0.00	0.00
206	NET OPEB LIAB	-328,656.00	0.00	0.00	-328,656.00
207	SALARIES AND BENEFITS PAYABLE	-8,835.84	8,835.84	0.00	0.00
208	COMPENSATED ABSENCES	-19,076.00	0.00	0.00	-19,076.00
209	NET PENSION LIABILITY	-118,970.00	0.00	0.00	-118,970.00
240	STALE DATED WARRANTS LIABILITY	-5,798.12	0.00	0.00	-5,798.12
291	DEFERRED INFLOWS - PENSIONS	-3,533.00	0.00	0.00	-3,533.00
Total LIABILITY ACCOUNTS		-536,277.13	195,440.67	-135,196.66	-476,033.12
		0.00	369,047.37	-369,047.37	0.00

Revenue/Expenditure Balances **Financial Summary**

As Of = @today; Years = 1; Balances = Adopted Budget, Adjusted Budget, Month-To-Date Actual, Year-To-Date Actual, Year-To-Date Actual  
Fund [76470]

Run: 2024-08-06 09:49 AM

		FY 2025			
Object	GL Object Title	Adopted Budget	Adjusted Budget	Month-To-Date Actual	Year-To-Date Actual
<b>GL Key: 680810 – BOULDER CR FIRE PROTECTN DIST</b>					
<b>Revenues</b>					
<b>Character: 01 – TAXES</b>					
40100	PROPERTY TAX-CURRENT SEC-GEN	1,074,554.00	1,074,554.00	0.00	0.00
40110	PROPERTY TAX-CURRENT UNSEC-GEN	20,752.00	20,752.00	0.00	0.00
40192	ASSESSMENTS	195,850.00	195,850.00	0.00	0.00
<b>Total 01 – TAXES</b>		<b>1,291,156.00</b>	<b>1,291,156.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Character: 10 – REV FROM USE OF MONEY &amp; PROP</b>					
40430	INTEREST	7,500.00	7,500.00	0.00	0.00
<b>Total 10 – REV FROM USE OF MONEY &amp; PROP</b>		<b>7,500.00</b>	<b>7,500.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Character: 19 – CHARGES FOR SERVICES</b>					
41306	INSPECTION FEES	5,000.00	5,000.00	0.00	0.00
<b>Total 19 – CHARGES FOR SERVICES</b>		<b>5,000.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Character: 23 – MISC. REVENUES</b>					
42384	OTHER REVENUE	32,600.00	32,600.00	0.00	470.08
<b>Total 23 – MISC. REVENUES</b>		<b>32,600.00</b>	<b>32,600.00</b>	<b>0.00</b>	<b>470.08</b>
<b>Total Revenues</b>		<b>1,336,256.00</b>	<b>1,336,256.00</b>	<b>0.00</b>	<b>470.08</b>
<b>Expenditures</b>					
<b>Character: 50 – SALARIES AND EMPLOYEE BENEF</b>					
51000	REGULAR PAY-PERMANENT	272,464.00	272,464.00	0.00	17,527.44
51010	REGULAR PAY-EXTRA HELP	44,000.00	44,000.00	0.00	1,075.00
51025	REGULAR PAY-CALL BACK	60,000.00	60,000.00	0.00	0.00
52010	OASDI-SOCIAL SECURITY	25,000.00	25,000.00	0.00	769.26
52015	PERS	43,909.00	43,909.00	0.00	29,716.26
53010	EMPLOYEE INSURANCE & BENEFITS	83,108.76	83,108.76	0.00	4,561.13
53015	UNEMPLOYMENT INSURANCE	5,000.00	5,000.00	0.00	13.75
54010	WORKERS COMPENSATION INSURANCE	21,000.00	21,000.00	0.00	18,783.00
<b>Total 50 – SALARIES AND EMPLOYEE BENEF</b>		<b>554,481.76</b>	<b>554,481.76</b>	<b>0.00</b>	<b>72,445.84</b>

<b>Character: 60 – SERVICES AND SUPPLIES</b>					
61110	CLOTHING & PERSONAL SUPPLIES	31,600.00	31,600.00	0.00	0.00
61215	RADIO	14,000.00	14,000.00	0.00	0.00
61221	TELEPHONE-NON TELECOM 1099	15,100.00	15,100.00	0.00	360.54
61310	FOOD	2,500.00	2,500.00	0.00	0.00
61535	OTHER INSURANCE	35,233.00	35,233.00	0.00	0.00
61720	MAINT-MOBILE EQUIPMENT-SERV	50,000.00	50,000.00	0.00	0.00
61725	MAINT-OFFICE EQUIPMNT-SERVICES	8,200.00	8,200.00	0.00	210.20
61730	MAINT-OTH EQUIP-SERVICES	7,900.00	7,900.00	0.00	59.71
61845	MAINT-STRUCT/IMPS/GRDS-OTH-SRV	30,188.00	30,188.00	0.00	0.00
62010	EMPL CERTIFICATES & LICENSES	3,000.00	3,000.00	0.00	137.00
62020	MEMBERSHIPS	5,060.00	5,060.00	0.00	1,800.00
62111	MISCELLANEOUS EXPENSE-SERVICES	100.00	100.00	0.00	0.00
62214	DUPLICATING SERVICES	1,000.00	1,000.00	0.00	0.00
62220	PHOTO COPY/PRINTER SUPPLIES	300.00	300.00	0.00	0.00
62221	POSTAGE	250.00	250.00	0.00	0.00
62222	SUBSCRIPTIONS/PERIODICALS	100.00	100.00	0.00	0.00
62223	SUPPLIES	8,500.00	8,500.00	0.00	0.00
62225	NON-PC SOFTWARE	10,850.00	10,850.00	0.00	5,512.50
62301	ACCOUNTING AND AUDITING FEES	5,000.00	5,000.00	0.00	0.00
62303	ADMIN SVCS BY OTHER CO DEPTS	19,100.00	19,100.00	0.00	0.00
62316	COMPUTER PROF SVCS	5,000.00	5,000.00	0.00	0.00
62327	DIRECTORS' FEES	2,400.00	2,400.00	0.00	1,800.00
62328	911 DISPATCH SERVICES	41,000.00	41,000.00	0.00	18,546.00
62358	LAUNDRY SERVICES	1,500.00	1,500.00	0.00	0.00
62360	LEGAL SERVICES	50,000.00	50,000.00	0.00	0.00
62367	MEDICAL SERVICES-OTHER	6,000.00	6,000.00	0.00	0.00
62381	PROF & SPECIAL SERV-OTHER	14,200.00	14,200.00	0.00	0.00
62420	LEGAL NOTICES	500.00	500.00	0.00	0.00
62710	FIELD EQUIPMENT	9,100.00	9,100.00	0.00	0.00
62827	ELECTION EXPENSE-OTHER	19,710.00	19,710.00	0.00	0.00
62888	SPEC DIST EXP-SERVICES	36,691.00	36,691.00	0.00	4,000.00
62914	EDUCATION & TRAINING(REPT)	24,100.00	24,100.00	0.00	0.00
62920	GAS, OIL, FUEL	25,000.00	25,000.00	0.00	0.00
63070	UTILITIES	10,000.00	10,000.00	0.00	0.00
Total 60 – SERVICES AND SUPPLIES		493,182.00	493,182.00	0.00	32,425.95
<b>Character: 80 – FIXED ASSETS</b>					
86110	BUILDINGS AND IMPROVEMENTS	200,000.00	200,000.00	0.00	0.00
86204	EQUIPMENT	50,000.00	50,000.00	0.00	0.00
Total 80 – FIXED ASSETS		250,000.00	250,000.00	0.00	0.00
Total Expenditures		1,297,663.76	1,297,663.76	0.00	104,871.79
Total 680810 – BOULDER CR FIRE PROTECTN DIST		38,592.24	38,592.24	0.00	-104,401.71
		38,592.24	38,592.24	0.00	-104,401.71



General Ledger *measure N*

As Of = @today; Years = 1; Closed = Y; Chart Fields = Fund,SubFund,GLCategory,GLAccount

Fund [76470] and Sub Fund [76470001, 76470100]

Run: 2024-08-06 09:43 AM

GL Acct	GLAccount Title	FY 2025			Ending Balance
		Beginning Balance	Year-To-Date Debits	Year-To-Date Credits	
<b>Sub Fund: 76470001 – BOULDER CREEK FIRE PROTECTION</b>					
<b>GL Cat: 10 – ASSET ACCOUNTS</b>					
101	CASH BALANCE	3,520,579.89	4,180.49	-168,826.21	3,355,934.17
102	IMPREST CASH	100.00	0.00	0.00	100.00
161	LAND	300,295.00	0.00	0.00	300,295.00
162	STRUCTURES AND IMPROVEMENTS	1,502,144.00	0.00	0.00	1,502,144.00
164	EQUIPMENT	2,575,038.00	0.00	0.00	2,575,038.00
165	ACCUMULATED DEPRECIATION	-2,549,217.00	0.00	0.00	-2,549,217.00
182	AMNTS TO BE PROVIDED	376,711.00	0.00	0.00	376,711.00
191	DEFERRED OUTFLOWS - PENSIONS	93,524.00	0.00	0.00	93,524.00
Total 10 – ASSET ACCOUNTS		5,819,174.89	4,180.49	-168,826.21	5,654,529.17
<b>GL Cat: 20 – LIABILITY ACCOUNTS</b>					
201	VOUCHERS PAYABLE (VENDOR)	0.00	135,196.66	-135,196.66	0.00
202	ACCOUNTS PAYABLE	-51,408.17	51,408.17	0.00	0.00
206	NET OPEB LIAB	-328,656.00	0.00	0.00	-328,656.00
207	SALARIES AND BENEFITS PAYABLE	-8,835.84	8,835.84	0.00	0.00
208	COMPENSATED ABSENCES	-19,076.00	0.00	0.00	-19,076.00
209	NET PENSION LIABILITY	-118,970.00	0.00	0.00	-118,970.00
240	STALE DATED WARRANTS LIABILITY	-5,798.12	0.00	0.00	-5,798.12
291	DEFERRED INFLOWS - PENSIONS	-3,533.00	0.00	0.00	-3,533.00
Total 20 – LIABILITY ACCOUNTS		-536,277.13	195,440.67	-135,196.66	-476,033.12
<b>GL Cat: 30 – EQUITY ACCOUNTS</b>					
341	FUND BAL-NONSPENDABLE	-100.00	0.00	0.00	-100.00
342	FUND BAL-COMMITTED	-1,000,647.00	0.00	0.00	-1,000,647.00
344	FUND BALANCE	-2,453,890.76	169,426.21	-65,024.50	-2,349,489.05
348	INVESTMENT IN GENERAL FIXED AS	-1,828,260.00	0.00	0.00	-1,828,260.00
Total 30 – EQUITY ACCOUNTS		-5,282,897.76	169,426.21	-65,024.50	-5,178,496.05
Total 76470001 – BOULDER CREEK FIRE PROTECTIC		0.00	369,047.37	-369,047.37	0.00
<b>Sub Fund: 76470100 – BOULDER CREEK FPD - MEAS N</b>					
<b>GL Cat: 10 – ASSET ACCOUNTS</b>					
101	CASH BALANCE	1,000,987.89	0.00	0.00	1,000,987.89
Total 10 – ASSET ACCOUNTS		1,000,987.89	0.00	0.00	1,000,987.89
<b>GL Cat: 30 – EQUITY ACCOUNTS</b>					
344	FUND BALANCE	-1,000,987.89	0.00	0.00	-1,000,987.89
Total 30 – EQUITY ACCOUNTS		-1,000,987.89	0.00	0.00	-1,000,987.89
Total 76470100 – BOULDER CREEK FPD - MEAS N		0.00	0.00	0.00	0.00
		0.00	369,047.37	-369,047.37	0.00

**.01 NFIRS / First Due report**

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**3rd Quarter Call Response 2024**

USER NAME	PERSONNEL	PERSONNEL TOTAL	TOTAL DEPARTMENT	PERCENT OF
	ID	NUMBER OF INCIDENTS	INCIDENTS	TOTAL CALLS
Anderson, Mark	185	8	246	3%
Armbrust, Braden	183	54	246	22%
Band, Willow	161	63	246	26%
Biagiotti, Dan	133	1	246	0%
Bingham, Mark	87	109	246	44%
Boyd, Nathan	139	36	246	15%
Caruso, Sean	145	3	246	1%
Chiechi, Dominic	192	3	246	1%
Clark, Josh	104	3	246	1%
Cole, Hunter	143	19	246	8%
Cortinas, Vince	171	3	246	1%
Cortinas Jr, Vince	177	0	246	0%
Dahl, David	123	32	246	13%
De Silva, Dylan	181	7	246	3%
Emigh, Leyton	187	2	246	1%
Everly, Kevin	98	26	246	11%
Fajardo, Aaron	189	2	246	1%
Fraser, Colin	147	15	246	6%
Goedeck, Tyler	169	52	246	21%
Graham, Jacob	137	19	246	8%
Hill, Parker	153	12	246	5%
Johnson, Luke	178	54	246	22%
Keit-Ribera, Jaden	172	23	246	9%
Kelly, Patrick	116	6	246	2%
Kindred, RJ	174	39	246	16%
Klair, Will	170	14	246	6%
Kustin, Garrett	173	0	246	0%
Locatelli, Ty	103	1	246	0%
Lord, Jack	190	1	246	0%
Maes, Steve	136	1	246	0%
Martinez, Gavino	188	2	246	1%
McCormack, Ryan	155	4	246	2%
Moberg, Johnathan	180	131	246	53%
Murwasky, Lucas	186	3	246	1%
Pillai, Sanjay	191	3	246	1%
Robustelli, Walker	156	2	246	1%
Rocca, Mike	31	63	246	26%
Rodriguez, Miguel	132	1	246	0%
Scruggs, Robert	163	20	246	8%
Slaughter, Ben	158	7	246	3%
Vandersteen, Jeroen	184	17	246	7%
Vega, Gabe	90	37	246	15%
Wels, Chris	113	9	246	4%
Wise, Andy	164	33	246	13%
Wise, Chuck	56	52	246	21%
Zachary, Ian	115	40	246	16%

### July 2024 Call Percentage

USER NAME	PERSONNEL ID	PERSONNEL TOTAL NUMBER OF INCIDENTS	TOTAL DEPARTMENT INCIDENTS	PERCENT OF TOTAL CALLS
Anderson, Mark	185	6	94	6%
Armbrust, Braden	183	26	94	28%
Band, Willow	161	27	94	29%
Biagiotti, Dan	133	0	94	0%
Bingham, Mark	87	45	94	48%
Boyd, Nathan	139	13	94	14%
Caruso, Sean	145	3	94	3%
Chiechi, Dominic	192	3	94	3%
Clark, Josh	104	0	94	0%
Cole, Hunter	143	6	94	6%
Cortinas, Vince	171	1	94	1%
Cortinas Jr, Vince	177	0	94	0%
Dahl, David	123	14	94	15%
De Silva, Dylan	181	0	94	0%
Emigh, Leyton	187	2	94	2%
Everly, Kevin	98	0	94	0%
Fajardo, Aaron	189	2	94	2%
Fraser, Colin	147	6	94	6%
Goedeck, Tyler	169	20	94	21%
Graham, Jacob	137	12	94	13%
Hill, Parker	153	11	94	12%
Johnson, Luke	178	5	94	5%
Keil-Ribera, Jaden	172	2	94	2%
Kelly, Patrick	116	5	94	5%
Kindred, RJ	174	18	94	19%
Klair, Will	170	5	94	5%
Kustin, Garrett	173	0	94	0%
Locatelli, Ty	103	1	94	1%
Lord, Jack	190	1	94	1%
Maes, Steve	136	0	94	0%
Martinez, Gavino	188	2	94	2%
McCormack, Ryan	155	3	94	3%
Moberg, Johnathan	180	53	94	56%
Murwasky, Lucas	186	3	94	3%
Pillai, Sanjay	191	3	94	3%
Robustelli, Walker	156	0	94	0%
Rocca, Mike	31	31	94	33%
Rodriguez, Miguel	132	0	94	0%
Scruggs, Robert	163	9	94	10%
Slaughter, Ben	158	1	94	1%
Vandersteen, Jeroen	184	8	94	9%
Vega, Gabe	90	20	94	21%
Wels, Chris	113	2	94	2%
Wise, Andy	164	17	94	18%
Wise, Chuck	56	27	94	29%
Zachary, Ian	115	13	94	14%

**.02 Repair of the fire station kitchen  
(verbal)**

## **.03 Station generator replacement**

23  
**Bayside Equipment Co.**  
3562 Haven Avenue  
Redwood City, CA 94063  
Tel: (650) 368-3955 Fax: (650) 368-8014

## QUOTE

July 29, 2024

Boulder Creek Fire Protection District  
13230 Central Ave.  
Boulder Creek, CA 95006

Tel: 831 338-7222  
Fax:  
Email: [mbingham@bcfd.com](mailto:mbingham@bcfd.com)

Attention: Mark Bingham

Subject: Replacement standby generator

Bayside Equipment Company can offer to supply you with a Kohler diesel generator rated 100kw 120/240volt, 3 phase Delta output. It would be a model 100REOZJF and includes a sound enclosure and 2 output circuit breakers. One sized at 200amps 3 pole and one sized at 100amps 3 pole. There is no base fuel tank included in this proposal. The price would be:

Kohler 100REOZJF generator \$38,121.00

Load test and startup after installation is completed \$1,975.00

This engine is rated over 50HP and is supposed to be permitted with your local Air District. I can recommend Pro Active Consulting Group to provide this service if needed. They can be reached at 714 893-7900. No permits are included in this proposal. This quote is valid for 30 days.

The factory lead time is currently 23-25 weeks after they receive signed and approved submittals. Freight to your location is included. Unloading and installation is the responsibility of others. Thank you for the opportunity to quote this project.

Sincerely,

Richard W. Slade

Customer Approval \_\_\_\_\_

Date \_\_\_\_\_



**Monterey Bay Area Resources District -  
Application Preparation for the  
Authority to Construct & Permit to Operate  
a New Diesel Emergency Generator  
(Proposal No. 2024.7353)**

**Equipment Location Address**

*13230 Central Avenue  
Boulder Creek, CA 95006*

Proposal for

**Boulder Creek Fire Protection District**  
13230 Central Avenue  
Boulder Creek, CA 95006

From

**ProActive Consulting Group, LLC.**  
15235 Springdale Street  
Huntington Beach, CA 92649

July 31, 2024



This agreement is made between ProActive Consulting Group, LLC. (hereafter referred to as ProActive) and Boulder Creek Fire Protection District (hereafter referred to as "The Client," interchangeably). ProActive and the Client agree as follows:

#### **A. MBARD Permitting Assistance for an Emergency Generator**

The Monterey Bay Air Resources District (MBARD) has mandated that diesel generator over 50 brake horsepower must have an Authority to Construct before installation and a Permit to Operate when commissioning. If the generator is within proximity to a K-12 school or sensitive receptor (such as homes, hospitals), it may need a particulate filter to comply with the more stringent emission reduction requirements.

For the MBARD, the filter applicability will be determined on a case-by-case basis, predicated on the outcome of the project specific health risk assessment.

If the generator is situated within 1,000 feet of a K-12 school, a 30-day public notification is also required by California Health & Safety Code. Based on the provided address, public notification is not anticipated since there are no schools within 1,000 feet of the location.

ProActive will assist the Client perform a regulatory review to help ensure the new generator meet the MBARD regulatory requirements. ProActive will then prepare the necessary application documentation and engineering calculation to help the Client secure the Authority to Construct & Permit to Operate. ProActive will serve as the primary liaison with the agency during the permit issuance process.

Please note that the above assessment is based on the presently available information. A more thorough evaluation will be performed upon initiating the project.

The professional services provided by ProActive include the following:

- Advise the Client on the most current MBARD regulatory development and how it may affect the acceptability of the permit application.
- Research emission data and other specification of the regulated equipment unit as required by the MBARD during the permitting process.
- Assist the Client evaluate the compliance status of the generator set before submitting the application package.
- Provide an in-depth review of the relevant documents to help ensure accurate technical information is provided or available to the MBARD in a timely manner.
- Whenever it is applicable, ProActive will provide adequate computerized air modeling and health risk assessment to satisfy the New Source Review or AB2588 requirements.
- Serve as primary liaison with MBARD relating to the permitting process.



### **C. Terms and Conditions**

**COOPERATION** The Client agrees to furnish ProActive with accurate data on a timely basis as is reasonably requested. The Client shall provide ProActive with access to personnel, records, facilities, and assets as reasonably necessary to facilitate ProActive's performance.

**PERFORMANCE** ProActive will perform services described in this agreement using due diligence, best efforts, and commercially reasonable judgment, but unless specifically delineated in writing, ProActive guarantees no specific outcome toward full compliance with all regulations and laws to the Client. ProActive shall provide adequate personnel time to fulfill the service requirements, and may perform services at times at Client's facilities as mutually agreed.

**PAYMENT** The Client agrees to pay the total amount of this agreement, as described above. The Client is responsible for any fees associated with the project such as application filing fees, project review fees and equipment testing. The Client agrees to remit payment immediately upon completing each task. If the balance is not paid within the 30-day net terms, the Client will be responsible for payment of 1.5% interest per month, collection fees and reasonable attorney's fees in connection with an attempt to collect any balance due and owed.

**OWNERSHIP** All written documents prepared by ProActive shall be the property of the Client. Confidential information obtained from employees of the Client and incorporated into documents by ProActive shall be used exclusively to facilitate performance of this agreement. The Client shall retain ownership of all confidential information.

**INDEMNITY** The Client shall hold ProActive harmless in and from all claims, liabilities, damages, detriments. ProActive cannot be held responsible for any penalties or damages as a result of delay, omission of, or inaccurate information from either the Client or the Client's suppliers. ProActive's liability for this Agreement shall not exceed the total professional fees for the services contracted thereunder under any and all circumstances. In no event shall ProActive be liable for the cost of procurement of substituted services or legal services by the Client.

## **.04 Website compliance check**





## Website Accessibility Compliance Report

Reporting Period: August 2024

### Compliance Snapshot



#### Number of pages scanned: 246

This website currently has 246 pages that are accessible to the public. All of these pages were scanned and evaluated in preparation of this report.

#### Pages in the process of remediation: 0

This website currently has 0 pages that require remediation to meet full compliance.

Page

Score

Issue

Count

### Accessibility Progress Snapshot

#### Number of pages remediated this month: 0

Throughout this month, 0 pages on this website were fixed.

#### Number of images remediated this month: 0

Throughout this month, 0 images on this website were fixed.

**.05 Apparatus replacement schedule committee**

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## **BOULDER CREEK FIRE PROTECTION DISTRICT**

13230 Central Avenue, Boulder Creek CA 95006 • Office: (831) 338-7222 • Fax: (831) 338-7226

### ***Committee Report Apparatus Replacement Schedule August 2024***

#### **History:**

In 2015, operations and management of the district came up with an idea for how the fleet would look over the next 20+ years. An apparatus replacement schedule was created along with a plan to obtain funding for the replacement schedule.

The recommendations that were presented to the District Board are the following:

#### **Current Approved Fleet**

Adopted Apparatus Replacement Schedule 2015:

1. (1) Utility
2. (3) Command Vehicles
3. (3) Type 1 Engines
4. (2) Type 3 Engines
5. (1) Ambulance
6. (1) Water Tender

#### **Proposed Fleet**

1. (1) Utility truck
2. (3) Command Vehicles
3. (2) Type 1 Engines
4. (2) Type 3 Engines
5. (1) Type 6 Engine
6. (1) Ambulance
7. (1) Water Tender

Reduction of (1) type 1 engine

Adding a type 6 (tight access and non cdl required)

The fleet was not reduced in size, however the configuration of the fleet has changed.

Starting with the Command vehicles we propose going to a pickup with a camper shell. They would be replaced on a 12 year cycle.

Two (2) Type 1 engines are recommended. The engines would all have similar builds to make them operationally interchangeable. In addition to firefighting equipment the engines would carry extrication tools and rope rescue equipment to meet the CalOES "all risk" standard. The engines would be built on a short wheel base and be capable of carrying 4 Firefighters. One of the engines would be front line with one as a reserve. They would rotate as follows: 10 years first out, 11 as a reserve for a total of 21 years service life.

Two (2) Type 3 engines are recommended. One would be first out and the second as a reserve. These engines could also be used for structure fires in extremely tight areas. They would rotate as follows: 10 years first out, 11 as a reserve for a total of 21 years service life.

One (1) Type 6 engines are recommended. This engine could also be used for structure fires in extremely tight areas but the primary purpose is wildland fire fighting. The service life will be 21 years.

One (1) transport capable ambulance is recommended for EMS response. The ambulance responds to the majority of the District's calls. Having an ambulance not only provides a better level of service to our public it also reduces the wear and tear on our engines.

One (1) water tender. The water tender has been invaluable over the years shuttling water to the underserved areas of the District for fire suppression efforts. Many areas in our District do not have hydrants therefore we rely on the shuttling of water via a water tender to suppress fires.

### Replacement Plan

#### Type 1 Engines 21 years life cycle

~~2110 – Currently a 1996 Pierce – Replace with Type 1 Engine in 2017~~ — ***\*Surplus this vehicle\****  
 2111 – Currently a 2006 Fararra - Replace with Type 1 Engine in 2027  
 2112 – Currently a 2020 Pierce - Replace with Type 1 Engine in 2041

#### Type 3 Engines 21 years life cycle

2137 – Currently a 2019 Westmark / International - Replace Type 3 Engine in 2040  
 2138 — Add a type 3 to the fleet in 2026 - Replace Type 3 Engine in 2047



### Type 6 Engine 21 year life cycle

2146 – Currently a 2001 Ford F-550 - Replace ASAP with a possibly demo unit or floor model. Current unit is 24 years old.

### Command Vehicles 12 years life cycle

2100 – Currently a 2021 Ford F-250 truck - Replace with truck in 2033  
2101 - Currently a 2004 Chevy 1500 truck - Replace with truck in 2016  
2102 - Currently a 2018 Chevy 2500 truck - Replace with truck in 2030

### Utility Vehicle 12 years life cycle

2192 - Currently a 2006 Ford flatbed - Replace with Pick up truck ASAP

### Ambulance 10 years life cycle

2166 – Currently a 2023 Ford F-550 - Replace in 2033 Historically the BCFD Inc. purchases the replacement

### Water Tender 21 year life cycle

2152 – Currently a 1997 Freightliner - Purchased in July of 2023 waiting for delivery in August of 2026

It is important to recognize a replacement plan which accounts for maintenance costs, reliable apparatus and provides safe modern equipment for our firefighters while navigating emergency services. The Fire District continues to be financially responsible by re-evaluating the apparatus replacement schedule as needed while planning for the future needs of the District.

2024 / 2025 FY Apparatus Replacement Schedule

Vehicle Identifier	Type 1	Type 1	Type 1	Type 6	Type 3	Type 3	Ambulance	WT	Command	Command	Command	Utility	Year Totals
Vehicle Year, Make and Model	2100	2111	2112	2001	2117	2140	2166	2152	2180	2201	2203	2183	
Current Age (Years)	18	18	4	23	5	21	18	27	3	20	6	18	
Scheduled Replacement Year	2027	2027	2041	2022	2040		2016	2018	2033	2016	2010	2018	
2014							0						\$120,000
2015							0						\$0
2016							0						\$0
2017	2008						0						\$0
2018							0						\$120,000
2019							0						\$0
2020							0						\$0
2021							0						\$0
2022				2008			0	\$708,431					\$708,431
2023							0						\$556,393
2025							0						\$0
2026							0						\$0
2027		2006					0						\$0
2028							0						\$0
2029							0						\$0
2030							0						\$0
2031							0						\$0
2032							0						\$0
2033							0						\$0
2034							0						\$0
2035							0						\$0
2036							0						\$0
2037							0						\$0
2038							0						\$0
2039							0						\$0
2040							0						\$0

**.06 Budget committee  
(verbal)**

**.07 P-004 Stipends and Wages committee. Possible action  
by board  
(verbal)**

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**.08 Subcommittee review of leas with BCRPD  
(verbal)**

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**.09 Historical Society Blue Plaque  
(verbal)**

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**.10 California Special District Association membership**

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August 05, 2024

Agenda Item: August 13, 2024

Board of Directors  
Boulder Creek Fire Protection District  
13230 Central Ave, Boulder Creek CA

### CSDA Membership

After the presentation in June from CSDA (California Special District Association), no further discussion was made about joining this organization. This matter needs to be further discussed and voted on.

CSDA offers many things which we could use, the most important being free classes for the training items the board is required to take that will otherwise cost money. Additionally, they can "audit" our organization and make suggestions that could help us. They can also point us to people to help with grants. They also have a CALPERS person that will be able to directly answer questions and concerns.

In conclusion, joining CSDA will increase our effectiveness as a board.

I recommend that we join CSDA.



# CSDA Annual Membership Dues



**Category 13:**  
**\$1M-1.28M**  
**\$4,095 annual dues**



**Current Promotion through 8/31:**  
**20% of first year's dues**  
**Adjusted cost to join: \$3,276**



**.01 Surplus revenues to reserve accounts**

**Boulder Creek Fire Protection District**

**Statement of Revenues, Expenditures & Change in Fund Balance  
For the Year Ended  
June 30, 2023**

<b><u>REVENUE</u></b>	<b>2023</b>	
	<b><u>General Fund</u></b>	<b><u>Measure N</u></b>
Tax Revenue	\$ 1,175,134	\$ -
Charges for Service	80,499	-
Interest & Investment Earnings	116,982	25,566
Assessment	-	191,383
Grants & Contributions	-	-
Miscellaneous	-	-
<b>TOTAL REVENUE</b>	<b><u>1,372,615</u></b>	<b><u>216,949</u></b>
<b><u>EXPENDITURES</u></b>		
Capital Assets	100,562	-
Debt Service:		
Principle	-	-
Interest	-	-
Professional Fees	78,386	-
Salaries and Employee Benefits	505,648	-
Repairs and Maintenance	62,091	-
Insurance	39,882	-
Services, Supplies and Refunds	160,866	-
<b>TOTAL EXPENDITURES</b>	<b><u>947,435</u></b>	<b><u>-</u></b>
<b>Excess (Deficit) Revenues over Expenditures</b>	<b><u>425,180</u></b>	<b><u>216,949</u></b>
Transfer In/(Out)	-	-
<b><u>CHANGE IN FUND BALANCE</u></b>	<b><u>425,180</u></b>	<b><u>216,949</u></b>
<b><u>FUND BALANCE, BEGINNING OF YEAR</u></b>	<b><u>2,633,580</u></b>	<b><u>557,626</u></b>
<b><u>FUND BALANCE, END OF YEAR</u></b>	<b><u>\$ 3,058,760</u></b>	<b><u>\$ 774,575</u></b>

The accompanying notes are an integral part of these financial statements.

**Boulder Creek Fire Protection District**

**Statement of Revenues, Expenditures & Change in Fund Balance  
For the Year Ended  
June 30, 2022**

<b>REVENUE</b>	<b>2022</b>	
	<b>General Fund</b>	<b>Measure N</b>
Tax Revenue	\$ 1,091,735	\$ -
Charges for Service	215,753	-
Interest & Investment Earnings	10,507	2,143
Assessment	-	189,479
Change in Fair Value of Investments	(65,696)	(13,564)
Grants & Contributions	1,029,561	-
Miscellaneous	-	-
<b>TOTAL REVENUE</b>	<b>2,281,860</b>	<b>178,058</b>
<b>EXPENDITURES</b>		
Capital Assets	-	-
Debt Service:		
Principle	-	-
Interest	-	-
Professional Fees	49,636	-
Salaries and Employee Benefits	998,315	-
Repairs and Maintenance	98,600	-
Insurance	33,259	-
Services, Supplies and Refunds	176,462	-
<b>TOTAL EXPENDITURES</b>	<b>1,356,272</b>	<b>-</b>
<b>Excess (Deficit) Revenues over Expenditures</b>	<b>925,588</b>	<b>178,058</b>
Transfer In/(Out)	-	-
<b>CHANGE IN FUND BALANCE</b>	<b>925,588</b>	<b>178,058</b>
<b>FUND BALANCE, BEGINNING OF YEAR</b>	<b>1,707,992</b>	<b>379,568</b>
<b>FUND BALANCE, END OF YEAR</b>	<b>\$ 2,633,580</b>	<b>\$ 557,626</b>

The accompanying notes are an integral part of these financial statements.

**Boulder Creek Fire Protection District**

**Statement of Revenues, Expenditures & Change in Fund Balance  
For the Year Ended**

<b>REVENUE</b>	<b>2021</b>		<b>2020</b>	
	<b>General Fund</b>	<b>Measure N</b>	<b>General Fund</b>	<b>Measure N</b>
Tax Revenue	\$ 1,095,260	\$ -	\$ 1,053,945	\$ -
Charges for Service	171,077	-	42,967	-
Interest & Investment Earnings	8,943	1,643	19,986	1,747
Assessment	-	187,527	-	190,006
Grants & Contributions	-	-	-	-
Miscellaneous	-	-	-	-
<b>TOTAL REVENUE</b>	<b>1,275,280</b>	<b>189,170</b>	<b>1,116,898</b>	<b>191,753</b>
<b>EXPENDITURES</b>				
Capital Assets	542	-	101,952	219,903
Debt Service:				
Principle	-	-	-	-
Interest	-	-	-	-
Professional Fees	48,920	-	57,883	-
Salaries and Employee Benefits	517,862	-	514,335	-
Repairs and Maintenance	69,479	-	63,860	-
Insurance	25,292	-	23,526	-
Services, Supplies and Refunds	223,871	-	173,099	-
<b>TOTAL EXPENDITURES</b>	<b>885,966</b>	<b>-</b>	<b>934,655</b>	<b>219,903</b>
<b>Excess (Deficit) Revenues over Expenditures</b>	<b>389,314</b>	<b>189,170</b>	<b>182,243</b>	<b>(28,150)</b>
Transfer In/(Out)	-	-	-	-
<b>CHANGE IN FUND BALANCE</b>	<b>389,314</b>	<b>189,170</b>	<b>182,243</b>	<b>(28,150)</b>
<b>FUND BALANCE, BEGINNING OF YEAR</b>	<b>1,318,678</b>	<b>190,398</b>	<b>1,136,435</b>	<b>218,548</b>
<b>FUND BALANCE, END OF YEAR</b>	<b>\$ 1,707,992</b>	<b>\$ 379,568</b>	<b>\$ 1,318,678</b>	<b>\$ 190,398</b>

The accompanying notes are an integral part of these financial statements.

## 9.0 Chief's Report

## Chief's Report

August 13th, 2024

### Administration

- Attended County Chiefs meeting
- BC Vega attended County EMSIA meeting
- Attended County Operations meeting
- Attended Net Com Task meeting
- Attended Santa Cruz County Fire Investigators Task Force meeting
- Attended Fire Prevention Officers meeting
- Attended Budget Sub Committee meeting
- Station generator meeting with Giant Electric and Director Locatelli
- Met with the County Roads Division to develop matrix identifying priorities for repair
- Hosted National Night Out at station 1
- Conducted new construction sprinkler inspection
- Valley District Council (quarterly)
- Conducted final inspection for new construction
- We completed the process of onboarding (7) new firefighters
- Met with Director Scruggs to work on the apparatus replacement spreadsheet
- Met with Apparatus Replacement Committee
- Submitted our CA Tax and Fee Administration annual form for diesel fuel use
- Working on verification of parcels for our annual Special Assessment submission.
- Hosted and attended a presentation by CA Fish and Wildlife regarding tag validation rules

### Operations

- Attended Evacuation Planning meeting with the County OES/OR3
- Attended BC-CERT disaster tabletop exercise
- Module 1 training completed for new probationary firefighters
- Attended and Instructed 2024 active Shooter training (5 days)

### Maintenance

- Weed and tree abatement along the Middleton Rd fence line
- Annual Engine maintenance ongoing
- Landscaping behind fuel and hose shed completed
- Vehicle inventories and mechanicals completed
- 2137 aux pump fuel filter replacement
- 2137 anode replacement
- 2111 pump panel discharge gauge replacement
- Filled SCBA bottles
- Cleared oak hedge behind conex boxes
- General station upkeep/cleaning post 4th of July fundraiser